Prepared by and Return to: Anne M. Hathorn, Esquire Anne Hathorn Legal Services, LLC 150 2nd Ave. N., Suite 1270 St. Petersburg, FL 33701

INSTRUMENT # 2023271074 06/21/2023 at 02:14:56 PM Deputy Clerk: ADANIEL Cindy Stuart, Clerk of the Circuit Court Hillsborough County

CORRECTIVE CERTIFICATE OF RECORDING THE AMENDED AND RESTATED COMMUNITY DECLARATION FOR TOWNHOMES OF WEST LAKE. THE AMENDED AND RESTATED ARTICLES OF INCORPORATION AND THE AMENDED AND RESTATED BY-LAWS OF TOWNHOMES OF WEST LAKE COMMUNITY ASSOCIATION, INC.

THIS IS TO CERTIFY THAT the attached true and correct copy of the Amended and Restated Community Declaration for Townhomes of West Lake, the Amended and Restated Articles of Incorporation and the Amended and Restated By-Laws of Townhomes of West Lake Community Association, Inc., originally recorded on October 21, 2021 at Official Records Instrument No. 2021532818 of the Public Records of Hillsborough County, Florida, was duly adopted in the manner provided in the Governing Documents, by a vote of the Board of Directors at a meeting held on May 18, 2023.

This Corrective Certificate of Recording is being filed for the sole purpose of correcting scrivener's errors in incorrectly numbering certain sections and inadvertently duplicating certain sections throughout the document.

IN WITNESS WHEREOF, Townhomes of West Lake Community Association, Inc. has caused this instrument to be signed by its duly authorized officer on the 24 day of May, 2023, in Hillsborough County, Florida.

WITNESSES:

gouded through

My Comm.

STATE OF FLORIDA COUNTY OF HILLSBOROUGH

S TON CONTRACTOR

15991 THE #WORSTIMMO sprior of the property of the TOWNHOMES OF WEST LAKE COMMUNITY ASSOCIATION, INC.

Randy Orne/President

On this 24 day of May 2023, the foregoing instrument was acknowledged before me by Randy Orne, as President on behalf of Townhomes of West Lake Community Association, Inc., a Florida not-for-profit corporation. He is personally known to me or has produced valid photo identification.

> Notary Public, State of Florida at Large My Commission Expires: 4 - 12 - 25

JEFFREY R. D'AMOURS lotary Public - State of Florida Commission # HH 116651 My Comm. Expires Apr 12, 2025 Bonded through National Notary Assn.

# AMENDED AND RESTATED COMMUNITY DECLARATION FOR TOWNHOMES OF WEST LAKE

### **TABLE OF CONTENTS**

1.	Recitals	1
2.	Definitions	
3.	Plan of Development	5
4.	Amendment	
5.	Annexation	7
6.	Dissolution	7
7.	Binding Effect and Membership	
8.	Common Areas	
9.	Maintenance by the Association	15
10.	Maintenance by Owners	
11.	Use Restrictions	
12.	Easement for Unintentional and Non-Negligent Encroachments	32
13.	Requirement to Maintain Insurance	
14.	Property Rights	
15.	Party Walls	37
16.	Assessments	38
17.	Information to Lenders and Owners	44
18.	Architectural Control	45
19.	Enforcement	50
20.	Additional Rights	52
21.	General Provisions	54
22.	Surface Water Management System	56
	nibits 1.5	
1.	Legal Description	
2.	Amended and Restated Articles of Incorporation	
3.	Amended and Restated By-Laws	67

## AMENDED AND RESTATED COMMUNITY DECLARATION FOR TOWNHOMES OF WEST LAKE

Turnover of control of the Association from the Declarant to the owners occurred several years ago. All rights and obligations of the Declarant have passed to the Association. All references to Declarant in this Declaration are hereby deleted.

This Declaration is a covenant running with all of the land comprising TOWNHOMES OF WEST LAKE, and each present and future owner of interests therein and their heirs, successors and assigns are hereby subject to this Declaration.

NOW THEREFORE, in consideration of the premises and mutual covenants contained in this Declaration, every portion of TOWNHOMES OF WEST LAKE is to be held, transferred, sold, conveyed, used and occupied subject to the covenants, conditions, restrictions, easements, reservations, regulations, charges and liens hereinafter set forth.

- 1. <u>Recitals</u>. The foregoing Recitals are true and correct and are incorporated into and form a part of this Declaration.
- 2. <u>Definitions</u>. In addition to the terms defined elsewhere in this Declaration, all initially capitalized terms herein shall have the following meanings:
- "ACC" shall mean the Architectural Control Committee for TOWNHOMES OF WEST LAKE established pursuant to Section 18.1 hereof.
- "Access Control System" shall mean any system intended to control access to TOWNHOMES OF WEST LAKE.
- "**Articles**" shall mean the Articles of Incorporation of the Association filed with the Florida Secretary of State in the form attached hereto as Exhibit 2 and made a part hereof, as amended from time to time.
- "**Assessments**" shall mean any assessments made in accordance with this Declaration and as further defined in Section 16.1 hereof.
- "Association" shall mean TOWNHOMES OF WEST LAKE COMMUNITY ASSOCIATION, INC., its successors and assigns.
  - "Board" shall mean the Board of Directors of the Association.
- **"Bylaws"** shall mean the Bylaws of the Association in the form attached hereto as Exhibit 3 and made a part hereof, as amended from time to time.
- "Common Areas" shall mean all real property interests and personalty within TOWNHOMES OF WEST LAKE designated as Common Areas from time to by the Plat or by recorded amendment to this Declaration and provided for, owned, leased by, or dedicated to, the common use and enjoyment of the Owners within TOWNHOMES OF

WEST LAKE. The Common Areas may include, without limitation, the Access Control System, the Recreational Facilities (as defined herein), Wetland Conservation Areas (as defined herein), the SWMS (as defined herein), private roadways, a private lift station, entrance features, buffer or landscaped areas, open space areas, internal buffers, perimeter buffers, perimeter walls and fences, private right of way, irrigation facilities, sidewalks, streetlights, and commonly used utility facilities.

"Community Completion Date" shall mean the date upon which all Homes in TOWNHOMES OF WEST LAKE, as ultimately planned and as fully developed, have been conveyed to Owners.

"Community Standards" shall mean such standards of conduct, maintenance or other activity, if any, established by the ACC pursuant to Section 18.4 hereof.

"Contractors" shall have the meaning set forth in Section 18.11.2 hereof.

"County" shall mean Hillsborough County, Florida.

"**Declaration**" shall mean this COMMUNITY DECLARATION FOR TOWNHOMES OF WEST LAKE, together with all amendments and modifications thereof.

"Declarant" shall mean M/1 HOMES OF TAMPA, LLC, a Florida limited liability company.

"Electronic Transmission" shall mean any form of communication, not directly involving the physical transmission or transfer of paper, which creates a record that may be retained, retrieved, and reviewed by a recipient and which may be directly reproduced in a comprehensible and legible paper form by such recipient through an automated process. Examples of Electronic Transmission include, without limitation, telegrams, facsimile transmissions and text that is sent via electronic mail between computers. Electronic Transmission may be used to communicate with only those members of the Association who consent in writing to receiving notice by Electronic Transmission. Consent by a member to receive notice by Electronic Transmission shall be revocable by the member only by written notice to the Board.

"Governing Documents" shall mean this Declaration, the Articles, the Bylaws, the Rules and Regulations, the Community Standards, and any applicable Supplemental Declaration all as amended from time to time.

"Home" shall mean a residential dwelling and appurtenances thereto constructed on a Lot within TOWNHOMES OF WEST LAKE. The term Home may not reflect the same division of property as reflected on the Plat. A Home shall be deemed created and have perpetual existence upon the issuance of a final or temporary Certificate of Occupancy for such residence; provided, however, the subsequent loss of such Certificate of Occupancy (e.g., by casualty or remodeling) shall not affect the status of a Home, or the obligation of an Owner to pay Assessments with respect to such Home. The term "Home" includes any interest in land, improvements, or other property appurtenant to the Home.

"Immediate Family Members" shall mean the spouse of the Owner and all unmarried children twenty-two (22) years and younger of either the owner or the Owner's spouse. If an Owner is unmarried, the Owner may designate one (1) other person who is living with such Owner in the Home in addition to children of the Owner as an adult Immediate Family Member. No unmarried child or other person shall qualify as an Immediate Family Member unless such person is living with the Owner within the Home.

"Individual Assessments" shall have the meaning set forth in Section 16.2.5 hereof.

"Initial Contribution" shall have the meaning set forth in Section 16.11 hereof.

"Installment Assessments" shall have the meaning set forth in Section 16.2.1 hereof.

**"Lender"** shall mean (i) the institutional and licensed holder of a first mortgage encumbering a Lot or Home.

"Lessee" shall mean the lessee named in any written lease respecting a Home who is legally entitled to possession of any Home within TOWNHOMES OF WEST LAKE.

**"Lot"** shall mean any platted lot shown on the Plat. The term "Lot" includes any interest in land, improvements, or other property appurtenant to the Lot, including without limitation, a Home.

"Master Plan" shall mean collectively any full or partial concept plan for the development of TOWNHOMES OF WEST LAKE, as it exists as of the date of recording this Declaration, regardless of whether such plan is currently on file with one or more governmental agencies. The Master Plan Is subject to change as set forth herein.

"Operating Expenses" shall mean all costs and expenses of operating the Association as provided herein. Operating Expenses may include, without limitation, the following: all costs of ownership, maintenance, operation, and administration of the Common Areas, including the private roadways; all amounts payable by the Association under the terms of this Declaration; all amounts payable in connection with the Recreational Facilities; all amounts payable in connection with the Access Control System; all costs of community lighting including up-lighting and entrance lighting; all amounts payable in connection with any private street lighting agreement between the Association and a utility provider; utilities; amounts payable to a Telecommunications Provider for Telecommunications Services furnished to Owners; taxes; insurance; bonds; salaries; management fees; professional fees; service costs; costs of supplies; maintenance, repair, replacement, and refurbishment costs; all amounts payable in connection with Association sponsored social events; and any and all costs relating to the discharge of the Association's obligations hereunder, or as determined to be part of the Operating Expenses by the Association. By way of example, and not of limitation, Operating Expenses shall include all of the Association's legal expenses and costs relating to or arising from the enforcement and/or interpretation of this Declaration.

Notwithstanding anything to the contrary herein, Operating Expenses shall not include Reserves.

"Owner" shall mean the record title owner (whether one or more persons or entities) of fee simple title to any Lot.

"Parcel" shall mean a platted or unplatted lot, tract, unit or other subdivision of real property upon which a Home has been, or will be, constructed. Once improved, the term Parcel shall include all improvements thereon and appurtenances thereto. The term Parcel, as used herein, may include more than one Lot.

"Party Wall" shall mean any fence or wall built as part of the original construction of two or more Homes that is placed on the dividing line or platted lot line between the Lots of such Homes.

"**Permit**" shall mean Permit No. 43041577.001 issued by SWFWMD, as amended from time to time.

"Plat" shall mean any plat of any portion of WEST LAKE TOWNHOMES PHASE 1 filed in the Public Records, from time to time. This definition shall be automatically amended to include the plat of any additional phase of TOWNHOMES OF WEST LAKE, as such phase Is added to this Declaration.

"Public Records" shall mean the Public Records of Hillsborough County, Florida.

"Reserves" shall have the meaning set forth in Section 16.2.4 hereof.

"Rules and Regulations" shall mean the Rules and Regulations governing TOWNHOMES OF WEST LAKE as adopted by the Board from time to time. The Rules and Regulations may be incorporated in the Community Standards or may be adopted separately by the Board.

**"Special Assessments"** shall mean those Assessments more particularly described as Special Assessments in Section 16.2.2 hereof.

"Supplemental Declaration" shall mean and refer to an instrument filed in the Public Records pursuant to Section 5.2, which subjects additional property to this Declaration, designates neighborhoods, creates additional classes of members, and/or imposes, expressly or by reference, additional restrictions and obligations on the land described in such instrument.

"Surface Water Management System" or "SWMS" shall mean the collection of devices, improvements, or natural systems whereby surface waters are controlled, impounded or obstructed. This term includes exfiltration trenches, mitigation areas, swales, retention and detention areas, water management areas, ditches, culverts, structures, dams, impoundments, reservoirs, drainage maintenance easements and those works defined in Section 373.403, Florida Statutes. The Surface Water

Management System includes those works authorized by SWFWMD pursuant to the Permit.

"SWFWMD" shall mean the Southwest Florida Water Management District.

**"Telecommunications Provider"** shall mean any party contracting with the Association to provide Owners with one or more Telecommunications Services. With respect to any particular Telecommunications Services, there may be one or more Telecommunications Providers.

"Telecommunications Services" shall mean delivered entertainment services; all services that are typically and in the future identified as telecommunication services; cable television services; and data transmission services. Without limiting the foregoing, such Telecommunications Services include the development, promotion, marketing, advertisement, provision, distribution, maintenance, transmission, and servicing of any of the foregoing services. The term Telecommunications Services is to be construed as broadly as possible.

"Title Documents" shall have the meaning set forth in Section 21.6 hereof.

"TOWNHOMES OF WEST LAKE" shall have the meaning set forth in the Recitals hereof subject to additions and deletions thereto as permitted pursuant to the terms of this Declaration.

"**Turnover Date**" shall mean the date on which transition of control of the Association from Declarant to Owners occurs.

"User Fees" shall have the meaning set forth in Section 16.2.3 hereof.

"Voting Interest" shall mean and refer to the appurtenant vote(s) of each Lot and/or Parcel located within TOWNHOMES OF WEST LAKE.

"Wetland Conservation Areas" shall have the meaning set forth in Section 22.4 herein. The Wetland Conservation Areas will be part of the Common Areas and will be maintained by the Association.

#### 3. Plan of Development.

- 3.1 <u>Plan</u>. The planning process for TOWNHOMES OF WEST LAKE is an everevolving one and must remain flexible in order to be responsible to and accommodate the needs of the community.
- 3.2 <u>Governing Documents</u>. The Governing Documents create a general plan of development for TOWNHOMES OF WEST LAKE, which may be supplemented by additional covenants, restrictions and easements applicable to any portion of TOWNHOMES OF WEST LAKE. In the event of a conflict between or among the Governing Documents and the additional covenants or restrictions, and/or the provisions

of any other articles of incorporation, bylaws, rules or policies, the Governing Documents shall control. Nothing in this Section shall preclude any Supplemental Declaration or other recorded covenants applicable to any portion of TOWNHOMES OF WEST LAKE from containing additional restrictions or provisions that are more restrictive than the provisions of this Declaration. All provisions of the Governing Documents shall apply to all Owners and to all occupants of Homes, as well as their respective tenants, guests and invitees. Any Lease Agreement for a Home within TOWNHOMES OF WEST LAKE shall provide that the Lessee and all occupants of the leased Home shall be bound by the terms of the Governing Documents. Specific requirements for Lessees and tenants are set forth in this Declaration.

3.3 <u>Site Plans and Plats</u>. The Plat may identify some of the Common Areas within TOWNHOMES OF WEST LAKE. Except as otherwise provided herein, the description of the Common Areas on the Plat is subject to change and the notes on the Plat are not a guarantee of what facilities will be constructed on such Common Areas.

#### 4. Amendment.

- 4.1 <u>General Restrictions on Amendments</u>. If the prior written approval of any governmental entity or agency having jurisdiction is required by applicable law or governmental regulation for any amendment to this Declaration, then the prior written consent of such entity or agency must also be obtained. All amendments must comply with Section 22.1.7, which benefits SWFWMD. No amendment shall be effective until it is recorded in the Public Records.
- 4.2 <u>No Vested Rights</u>. Each Owner by acceptance of a deed to a Home irrevocably waives any claim that such Owner has any vested rights pursuant to case law or statute with respect to this Declaration or any of the other Governing Documents. It is expressly intended that the Association have the broad right to amend this Declaration and the other Governing Documents, except as limited by applicable law as it exists on the date this Declaration is recorded in the Public Records or except as expressly set forth herein.
- 4.3 Amendments after the Turnover. After the Turnover, but subject to the general and specific restrictions on amendments set forth herein, this Declaration may be amended with the approval of (i) a majority of the Board; and (ii) fifty-one percent (51%) of the Voting Interests present (in person or by proxy) at a duly noticed meeting of the members of the Association at which there is a quorum. A quorum for any meeting of the members for adopting amendments after the Turnover shall be established by the presence, in person or by proxy, of the members entitled to cast thirty percent (30%) of the total Voting Interests.
- 4.4 <u>Compliance with HUD, FHA, VA, FNMA, GNMA and SWFWMD</u>. After the Turnover, but subject to the general restrictions on amendments set forth above, the Board shall have the right to amend this Declaration, from time to time, to make such changes, modifications and additions therein and thereto as may be requested or required by HUD, FHA, VA, FNMA, GNMA, SWFWMD or any other governmental

agency or body as a condition to, or in connection with such agency's or body's regulatory requirements or agreement to make, purchase, accept, insure, guaranty or otherwise approve loans secured by mortgages on Lots. No approval or joinder of the Owners, or any other party shall be required or necessary to any such amendments by the Board. Any such amendments by the Board shall require the approval of a majority of the Board.

#### 5. <u>Annexation.</u>

- 5.1 Annexation by the Association. After the Community Completion Date, and subject to applicable governmental approvals (if any), additional lands may be annexed with the approval of (i) a majority of the Board; and (ii) fifty-one percent (51%) of the Voting Interests present (in person or by proxy) at a duly noticed meeting of the members of the Association at which there is a quorum. A quorum for any meeting of the members for approving annexations after the Turnover shall be established by the presence, in person or by proxy, of the members entitled to cast thirty percent (30%) of the total Voting Interests.
- 5.2 <u>Effect of Filing a Supplemental Declaration</u>. Any Supplemental Declaration filed pursuant to this Section 5 shall be effective upon recording in the Public Records, unless otherwise specified in such Supplemental Declaration. On the effective date of the Supplemental Declaration, any additional property subjected to this Declaration shall be assigned voting rights in the Association and Assessment liability in accordance with the provisions of the Supplemental Declaration and this Declaration.

#### 6. <u>Dissolution</u>.

- 6.1 <u>Generally</u>. In the event of the dissolution of the Association without reinstatement within thirty (30) days, other than incident to a merger or consolidation, any Owner may petition the Circuit Court of the appropriate Judicial Circuit of the State of Florida for the appointment of a receiver to manage the affairs of the dissolved Association and to manage the Common Areas in the place and stead of the Association, and to make such provisions as may be necessary for the continued management of the affairs of the dissolved Association.
- 6.2 Applicability of Declaration after Dissolution. In the event of dissolution of the Association, TOWNHOMES OF WEST LAKE and each Lot therein shall continue to be subject to the provisions of this Declaration, including without limitation, the provisions respecting Assessments specified in this Declaration. Each Owner shall continue to be personally obligated to the successors or assigns of the Association for Assessments to the extent that Assessments are required to enable the successors or assigns of the Association to properly maintain, operate and preserve the Common Areas. The provisions of this Section only shall apply with regard to the maintenance, operation, and preservation of those portions of TOWNHOMES OF WEST LAKE that had been Common Areas and continue to be so used for the common use and enjoyment of the Owners.

#### 7. Binding Effect and Membership.

- 7.1 <u>Term.</u> The covenants, conditions and restrictions of this Declaration shall run with and bind the land and shall inure to the benefit of and be enforceable by the Association, or the owner of any land subject to this Declaration, their respective legal representatives, heirs, successors and assigns, for a term of twenty-five (25) years from the date this Declaration is recorded in the Public Records, after which time the covenants, conditions and restrictions contained in this Declaration shall be automatically extended for successive periods of ten (10) years unless prior to the end of such twenty-five (25) year period, or each successive ten (10) year period, an instrument signed by eighty percent (80%) of the total Voting Interests agreeing to terminate this Declaration has been recorded in the Public Records. Provided, however, that no such agreement to terminate the covenants, conditions and restrictions shall be effective unless made and recorded at least ninety (90) days in advance of the effective date of such change.
- 7.2 <u>Transfer</u>. The transfer of the fee simple title to a Home or Lot, whether voluntary or by operation of law, terminating an Owner's title to that Home or Lot, shall terminate the rights to use and enjoy the Common Areas and shall terminate such Owner's membership in the Association. An Owner's rights and privileges under this Declaration are not assignable separately from a Lot. The record title owner of a Lot is entitled to the benefits of and is burdened with the duties and responsibilities set forth in the provisions of this Declaration. All parties acquiring any right, title and interest in and to any Lot shall be fully bound by the provisions of this Declaration. In no event shall any Owner acquire any rights that are greater than the rights granted to, and limitations placed upon, its predecessor in title pursuant to the provisions of this Declaration. The transferor of any Lot shall remain jointly and severally liable with the transferee for all obligations pursuant to this Declaration that accrue prior to the date of such transfer, including without limitation, payment of all Assessments accruing prior to the date of transfer.

#### 7.3 Membership and Voting Rights.

- 7.3.1 Upon acceptance of title to a Lot, and as more fully provided in the Articles and Bylaws, each Owner shall be a member of the Association. Membership rights are governed by the provisions of this Declaration, the Articles and Bylaws. Membership shall be an appurtenance to, and may not be separated from, the ownership of a Lot. The Association shall have the following two (2) classes of voting membership:
- 7.3.1.1 <u>Class Members</u>. Class A members shall be all Owners. Each Class A member shall be entitled to one (1) vote for each Lot owned. When more than one person holds an interest in any Lot as an "Owner," all such persons shall be members. The vote for such Lot shall be exercised as such persons determine, but in no event shall more than one (1) vote be cast with respect to any Lot.

- 7.4 Ownership by Entity. In the event that an Owner is other than a natural person, that Owner shall, prior to occupancy of the Home, designate one or more persons who are to be the occupants of the Home and register such persons with the Association. All provisions of this Declaration and other Governing Documents shall apply to both such Owner and the designated occupants.
- 7.5 <u>Voting Interests</u>. Voting Interests in the Association are governed by this Declaration, the Articles and Bylaws.
- 7.6 <u>Document Recordation Prohibited</u>. Neither the Association nor any Owner, nor group of Owners, may record any documents that, in any way conflict with the provisions of this Declaration or the other Governing Documents.
- 7.7 <u>Conflicts</u>. In the event of any conflict among this Declaration, the Articles, the Bylaws or any of the other Governing Documents, this Declaration shall control.

#### 8. <u>Common Areas</u>.

8.1 <u>General</u>. The Common Areas shall be operated, maintained, and administered at the sole cost of the Association for all purposes and uses reasonably intended.

#### 8.2 Conveyance.

- 8.2.1 Generally. The Common Areas may be designated by the Plat, created in the form of easements, or conveyed to the Association by quitclaim deed, or other instrument of conveyance. The designation of Common Areas, creation by easement, or conveyance shall be subject to easements, restrictions, reservations, conditions, limitations, and declarations of record, real estate taxes for the year of conveyance, zoning, land use regulations and survey matters. Association shall be deemed to have assumed and agreed to pay all continuing obligations and service and similar contracts relating to the ownership operation, maintenance, and administration of the conveyed portions of Common Areas and other obligations relating to the Common Areas imposed herein, any permittee of such permits, as modified and/or amended, with any applications, certifications, documents or consents required to effectuate any such transfer of permits to the Association. THE COMMON AREAS, PERSONAL PROPERTY AND EQUIPMENT THEREON AND APPURTENANCES THERETO SHALL BE CONVEYED TO THE ASSOCIATION IN "AS IS, WHERE IS" CONDITION WITHOUT ANY REPRESENTATION OR WARRANTY, EXPRESSED OR IMPLIED, IN FACT OR BY LAW, AS TO THE CONDITION, FITNESS OR MERCHANTABILITY OF THE COMMON AREAS BEING CONVEYED. Notwithstanding the foregoing, any such conveyance or encumbrance of such Common Areas is subject to an irrevocable ingress and egress easement in favor of each Owner granting access to their respective Lots.
- 8.2.2 <u>Common Area Reservations</u>. Each deed of the Common Areas shall be subject to the following provisions:

- 8.2.2.1 a perpetual nonexclusive easement in favor of governmental agencies for the maintenance and repair of existing road, speed and directional signs, if any;
  - 8.2.2.2 matters reflected on the Plat;
- 8.2.2.3 all restrictions, easements, covenants and other matters of record;
- 8.3 Operation after Conveyance. Subject to the Association's right to grant easements and other interests as provided herein, the Association may not convey, abandon, alienate, encumber, or transfer all or a portion of the Common Areas to a third party from and after the Turnover, approval of (a) a majority of the Board; and (b) fifty-one percent (51%) of the Voting Interests present (in person or by proxy) at a duly noticed meeting of the members. A quorum for any meeting of the members for the purpose of any action taken under this Section 18.5 shall be established by the presence, in person or by proxy, of the members entitled to cast thirty percent (30%) of the total Voting Interests.
- 8.4 Paved Common Areas. The Common Areas may contain certain paved areas. Without limiting any other provision of this Declaration, the Association is responsible for the maintenance, repair and/or resurfacing of all paved surfaces, including but not limited to private roadways, parking areas, pathways, bicycle paths, and sidewalks forming a part of the Common Areas, if any. Although pavement appears to be a durable material, it requires maintenance. The Association shall have the right, but not the obligation, to arrange for periodic inspections of all paved surfaces forming a part of the Common Areas by a licensed paving contractor and/or engineer. The cost of such inspection shall be a part of the Operating Expenses. The Association shall determine periodically the parameters of the inspection to be performed, if any. Any patching, grading, or other maintenance work should be performed by a company licensed to perform the work.
- 8.5 <u>Delegation</u>. Once conveyed to the Association, the Common Areas and improvements located thereon shall at all times be under the complete supervision, operation, control, and management of the Association. Notwithstanding the foregoing, the Association may delegate all or a portion of its obligations hereunder to a licensed manager or professional management company. Association specifically shall have the right to pay for management services on any basis approved by the Board (including bonuses or special fee arrangements for meeting financial or other goals). Further, in the event that Common Area is created by easement, the Association's obligations and rights with respect to such Common Area may be limited by the terms of the document creating such easement.
  - 8.6 Use.

- 8.6.1 <u>Nonexclusive Use</u>. The Common Areas shall be used and enjoyed by the Owners on a non-exclusive basis in common with other persons; entities and corporations (who may, but are not required to be, members of the Association) entitled to use those portions of the Common Areas. The Association has the right, at any and all times, and from time to time, to further additionally provide and make the Common Areas available to other individuals, persons, firms, or corporations, as it deems appropriate. The granting of such rights shall not invalidate this Declaration, reduce or abate any owner's obligations pursuant to this Declaration, or give any Owner the right to avoid any of the covenants, agreements or obligations to be performed hereunder.
- 8.6.2 Right to Allow Use. The Association may enter into easement agreements or other use or possession agreements whereby the Owners, Telecommunications Providers, the Association, and/or others may obtain the use, possession of, or other rights regarding certain property, on an exclusive or non-exclusive basis, specified purposes. Association may agree to maintain and pay the taxes, insurance, administration, upkeep, repair, and replacement of such property, the expenses of which shall be Operating Expenses.
- 8.6.3 Retention/Detention Areas. THE ASSOCIATION MAKES NO REPRESENTATION CONCERNING THE CURRENT OR FUTURE WATER LEVELS IN ANY OF THE RETENTION/DETENTION AREAS IN TOWNHOMES OF WEST LAKE; PROVIDED, FURTHER, THE ASSOCIATION BEARS NO RESPONSIBILITY TO ATTEMPT TO ADJUST OR MODIFY THE WATER LEVELS SINCE SUCH LEVELS ARE SUBJECT TO SEASONAL GROUNDWATER AND RAINFALL FLUCTUATIONS THAT ARE BEYOND THE CONTROL OF THE ASSOCIATION. BY ACCEPTANCE OF A DEED TO A HOME OR LOT, EACH OWNER ACKNOWLEDGES THAT THE WATER LEVELS OF ALL RETENTION/DETENTION AREAS MAY VARY. THERE IS NO GUARANTEE BY THE ASSOCIATION THAT WATER LEVELS OR RETENTION/DETENTION AREAS WILL BE CONSTANT OR AESTHETICALLY PLEASING AT ANY PARTICULAR TIME; AT TIMES, WATER LEVELS MAY BE NONEXISTENT. DECLARANT AND THE ASSOCIATION SHALL NOT BE OBLIGATED TO ERECT FENCES, GATES, OR WALLS AROUND OR ADJACENT TO ANY RETENTION/DETENTION AREAS WITHIN TOWNHOMES OF WEST LAKE.
- 8.6.4 <u>Obstruction of Common Areas</u>. No portion of the Common Areas may be obstructed, encumbered, or used by Owners for any purpose other than as permitted by the Association.
- 8.6.5 Assumption of Risk. Without limiting any other provision herein, each Owner accepts and assumes all risk and responsibility for noise, liability, injury, or damage connected with use or occupancy of any portion of such Common Areas, including, without limitation: (i) noise from maintenance equipment; (ii) use of pesticides, herbicides and fertilizers; (iii) view restrictions and impairment caused by the construction of any structures and/or the maturation of trees and shrubbery; (Iv) reduction in privacy caused by the removal or pruning of shrubbery or trees within TOWNHOMES OF WEST LAKE; and (v) design of any portion of TOWNHOMES OF WEST LAKE. Each such person also expressly indemnifies and agrees to hold harmless the Association and all

employees directors, representatives, officers, agents, and partners of the foregoing, from any and all damages, whether direct or consequential, arising from or related to the person's use of the Common Areas, including for attorneys' fees, paraprofessional fees and costs at trial and upon appeal. Without limiting the foregoing, all persons using the Common Areas, including, without limitation, any retention/detention area, do so at their own risk. BY ACCEPTANCE OF A DEED, EACH OWNER ACKNOWLEDGES THAT THE COMMON AREAS, AND AREAS IN THE VICINITY OF THE COMMON AREAS, MAY CONTAIN WILDLIFE SUCH AS INSECTS, ALLIGATORS, COYOTES, RACCOONS, SNAKES, DUCKS, DEER, SWINE, TURKEYS, AND FOXES. THE ASSOCIATION SHALL HAVE NO RESPONSIBILITY FOR MONITORING SUCH WILDLIFE OR NOTIFYING OWNERS OR OTHER PERSONS OF THE PRESENCE OF SUCH WILDLIFE. EACH OWNER AND HIS OR HER GUESTS AND INVITEES ARE RESPONSIBLE FOR THEIR OWN SAFETY.

8.6.6 Owners' Obligation to Indemnify. Each Owner agrees to indemnify and hold harmless the Association, their officers, partners, agents, employees, affiliates, directors and attorneys (collectively, "Indemnified Parties") against all actions, injury, claims, loss, liability, damages, costs and expenses of any kind or nature whatsoever ("Losses") incurred by or asserted against any of the Indemnified Parties from and after the date hereof, whether direct, indirect, or consequential, as a result of or in any way related to the Common Areas, including, without limitation, use of retention/detention areas within TOWNHOMES OF WEST LAKE by Owners, and their guests, family members, invitees, or agents. Should any Owner bring suit against the Association, or any of the Indemnified Parties for any claim or matter and fail to obtain judgment therein against such Indemnified Parties, such Owner shall be liable to such parties for all Losses, costs and expenses incurred by the Indemnified Parties in the defense of such suit, including attorneys' fees and paraprofessional fees at trial and upon appeal.

#### 8.7 Rules and Regulations.

- 8.7.1 <u>Generally</u>. The Association shall have the right to adopt Rules and Regulations governing the use of the Common Areas. The Rules and Regulations need not be recorded in the Public Records. The Common Areas shall be used in accordance with this Declaration and Rules and Regulations promulgated hereunder.
- 8.8 <u>Public Facilities</u>. TOWNHOMES OF WEST LAKE may include one or more public facilities.
- 8.9 <u>Default by Owners</u>. No default by any Owner in the performance of the covenants and promises contained in this Declaration shall be construed or considered: (i) a breach by the Association of any of their promises or covenants in this Declaration; (ii) an actual, implied or constructive dispossession of another Owner from the Common Areas; or (iii) an excuse, justification, waiver or indulgence of the covenants and promises contained in this Declaration.

#### 8.10 Recreational Facilities.

- 8.10.1 <u>General Restrictions</u>. Each Owner, Immediate Family Member and other person entitled to use the Recreational Facilities shall comply with the following general restrictions:
- 8.10.1.1 <u>Minors</u>. Minors are permitted to use the Recreational Facilities; provided, however, parents are responsible for the actions and safety of such minors and any damages caused by such minors. Parents are responsible for the actions and safety of such minors and any damages to the Recreational Facilities caused by such minors. The Association may adopt reasonable rules and regulations from time to time governing minors' use of the Recreational Facilities, including without limitation, requirements that minors be accompanied by adults while using the Recreational Facilities. Children under the age of fourteen (14) shall be accompanied by an adult at all times during which such minor child is using the community pool. No children wearing diapers shall be permitted in the community pool.
- 8.10.1.2 Responsibility for Personal Property and Persons. Each Owner assumes sole responsibility for the health, safety and welfare of such Owner, his or her Immediate Family Members and guests, and the personal property of all of the foregoing, and each Owner shall not allow any damage to the Recreational Facilities or interfere with the rights of other Owners hereunder. The Association shall not be responsible for any loss or damage to any private property used, placed or stored on the Recreational Facilities. Further, any person entering the Recreational Facilities assumes all risk of loss with respect to his or her equipment, jewelry or other possessions, including without limitation, wallets, books and clothing left in the pool and cabana area.
- 8.10.1.3 <u>Activities</u>. Any Owner, Immediate Family Member, guest or other person who, in any manner, makes use of the Recreational Facilities, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored either on or off the Recreational Facilities, shall do so at their own risk. Every Owner shall be liable for any property damage and/or personal injury at the Recreational Facilities, caused by any Owner, Immediate Family Member or guest. No Owner may use the Recreational Facilities for any society, party, religious, political, charitable, fraternal, civil, fund-raising or other purposes without the prior written consent of the Association, which consent may be withheld for any reason.
- 8.10.2 <u>Recreational Facilities Personal Property</u>. Property or furniture used in connection with the Recreational Facilities shall not be removed from the location in which it is placed or from the Recreational Facilities.
- 8.10.3 <u>Indemnification of the Association.</u> By the use of the Recreational Facilities, each Owner, Immediate Family Member and guest agrees to indemnify and hold harmless the Association, their officers, partners, agents, employees, affiliates, directors and attorneys (collectively, "**Indemnified Parties**") against all actions, injury, claims, loss, liability, damages, costs and expenses of any kind or nature whatsoever ("**Losses**") incurred by or asserted against any of the

Indemnified Parties from and after the date hereof, whether direct, indirect, or consequential, as a result of or in any way related to use of the Recreational Facilities by Owners, Immediate Family Members and their guests and/or from any act or omission of the any of the Indemnified Parties. Losses shall include the deductible payable under any of the Association's insurance policies.

- 8.10.4 <u>Attorney's Fees</u>. Should any Owner or Immediate Family Member bring suit against the Indemnified Parties for any claim or matter and fail to obtain judgment therein against such Indemnified Parties, the Owner and/or Immediate Family Member shall be liable to such parties for all Losses, costs and expenses Incurred by the Indemnified Parties in the defense of such suit, including attorneys' fees and paraprofessional fees at trial and upon appeal.
- 8.10.5 <u>Basis for Suspension</u>. The rights of an Owner to use the Recreational Facilities may be suspended by the Association if, in the sole judgment of the Association,
  - 8.10.5.1 such person is not an Owner or a Lessee;
- 8.10.5.2 the Owner, an Immediate Family Member, a guest or other person for whom an Owner is responsible violates one or more of the Association's Rules and Regulations;
- 8.10.5.3 an Owner and/or guest has injured, harmed or threatened to injure or harm any person within the Recreational Facilities, or harmed, destroyed or stolen any personal property within the Recreational Facilities, whether belonging to an Owner, third party or to the Association; or
  - 8.10.5.4 an Owner fails to pay Assessments due.
- 8.11 <u>Types of Suspension</u>. The Association may restrict or suspend, for cause or causes described herein, any Owner's privileges to use any or all of the Recreational Facilities. By way of example, and not as a limitation, the Association may suspend a Lessee's privileges to use any or all of the Recreational Facilities if such Lessee's Owner fails to pay Assessments due in connection with a leased Home. In addition, the Association may suspend the rights of a particular Owner (and/or Immediate Family Member) or prohibit an Owner (and/or Immediate Family Member) from using a portion of the Recreational Facilities. No Owner whose privileges have been fully or partially suspended shall, because of any such restriction or suspension, be entitled to any refund or abatement of Assessments or any other fees. During the restriction or suspension, Assessments shall continue to accrue and be payable each month. Under no circumstance will an Owner be reinstated until all Assessments and other amounts due to the Association are paid in full. Any suspension of an Owner's or Lessee's rights to use the Recreational Facilities shall be imposed after fourteen (14) days' notice to such Owner or Lessee and an opportunity for a hearing before a committee of the Board which is comprised of three (3) members who are not officers, directors, or employees of the Association, or the

spouse, parent child, brother, or sister of an officer, director, or employee of the Association. Such suspension may not be imposed without the approval of a majority of the members of such committee. If the Association imposes a suspension, the Association must provide written notice of such suspension by mail or hand delivery to the Owner or Lessee.

8.12 Access Control System. Declarant may install a controlled access facility at one or more access points to TOWNHOMES OF WEST LAKE. The Association shall have the right, but not the obligation, to contract for the installation of additional Access Control System facilities for TOWNHOMES OF WEST LAKE. If provided, all costs associated with any Access Control System will be part of the Operating Expenses.

THE ASSOCIATION SHALL NOT BE HELD LIABLE FOR ANY LOSS OR DAMAGE BY REASON OR FAILURE TO PROVIDE ADEQUATE ACCESS CONTROL OR INEFFECTIVENESS OF ACCESS CONTROL MEASURES UNDERTAKEN. EACH AND EVERY OWNER AND THE OCCUPANT OF EACH HOME ACKNOWLEDGES THAT THE ASSOCIATION AND THEIR EMPLOYEES, AGENTS, MANAGERS, DIRECTORS AND OFFICERS, ARE NOT INSURERS OF OWNERS OR HOMES, OR THE PERSONAL PROPERTY LOCATED WITHIN HOMES. ASSOCIATION WILL NOT BE RESPONSIBLE OR LIABLE FOR LOSSES. INJURIES OR DEATHS RESULTING FROM ANY CASUALTY OR INTRUSION INTO A HOME.

#### 9. <u>Maintenance by the Association</u>.

- 9.1 <u>Common Areas</u>. Except as otherwise specifically provided in this Declaration to the contrary, the Association shall at all times maintain, repair, replace and insure the Common Areas, including all improvements placed thereon.
- 9.2 <u>Landscape Maintenance</u>. Except as otherwise provided in this Section 9.2, the record title owner of a Lot shall be responsible for the repair, replacement and maintenance of the irrigation and all landscaped areas within any portion of such Lot. The Association shall be responsible for maintaining the landscaped areas within each Lot in accordance with the following terms:
- 9.2.1 <u>General</u>. The Association shall be responsible for maintaining the landscaped areas within each Lot to the extent provided in this Section 9.2. The Association shall be responsible for the maintenance of landscaped areas, including the repair of sod, grass, shrubs, trees, or any other landscaping within a Lot. The Association's landscape maintenance responsibilities include cutting, edging, fertilization, mulching, hedging, tree trimming and landscape-related exterior pest control. In addition, as and when determined by the Board in its sole and absolute discretion, the Association shall be responsible for replacement of sod and other landscaping located within Lots necessitated by naturally occurring conditions. The foregoing shall be performed at the Board's discretion and on such intervals as the Board may decide in its sole and absolute discretion. Except as otherwise provided herein, all costs and expenses

pertaining to such landscaping maintenance shall constitute a part of the Operating Expenses for which Assessments shall be levied. Notwithstanding the foregoing, each Owner agrees to reimburse the Association any expense incurred in repairing any damage to such landscaping in the event that such Owner's negligent, or willful acts, caused such damage. Failure of an Owner to reimburse the Association any costs necessitated by the negligent or willful acts of an Owner shall subject the Owner to an Individual Assessment for such costs.

- 9.2.2 Additional Landscape Maintenance. Each Owner by acceptance of a deed to their Lot, authorizes the Association to conduct additional landscape maintenance beyond the scope described in this Section 9.2 if, in the discretion of the Board, such additional maintenance is required for any reason whatsoever, including without limitation, naturally occurring deterioration of the landscaped areas or Owner neglect. The costs associated with any such additional landscape maintenance shall be assessed against the respective Lot as an Individual Assessment.
- 9.2.3 Modification of Landscaping. In the event an Owner modifies the landscaping as initially installed, then such Owner shall be solely responsible for the maintenance of such modified landscaping.
- Irrigation Facilities. The Association is responsible for irrigation to 9.2.4 the landscaped areas, including repair and replacement of damaged sprinkler heads, piping or valves that comprise the irrigation system of the Lots. The cost associated with any such maintenance, repair and replacement of the irrigation facilities shall constitute a part of the Operating Expenses for which Assessments shall be levied. The Association shall have access to control boxes and/or devices used in connection with any irrigation system that may be installed on any Lot and Owners are not permitted to block access to or tamper with the same. The Association reserves the right to place or remove locks on any control boxes and/or devices used in connection with irrigation regardless of their location. Further, Owners shall not place locks or otherwise impede the Association's access to any areas the Association is responsible to maintain. In the event that any Owner locks or otherwise impedes the Association's access to any areas the Association is responsible to maintain, the Association may take any and all measures necessary to eliminate same, including removing or disabling any locks, and the Association shall have no liability for such actions.

EACH OWNER ACKNOWLEDGES THAT SOME LOTS WITHIN TOWNHOMES OF WEST LAKE MAY HAVE YARDS THAT ARE LARGER OR SMALLER THAN THE YARDS OF OTHER LOTS WITHIN TOWNHOMES OF WEST LAKE. NOTWITHSTANDING THE FOREGOING, ALL LANDSCAPE MAINTENANCE EXPENSES SHALL BE DEEMED PART OF THE OPERATING EXPENSES, AND EACH OWNER OF A LOT SHALL PAY AN EQUAL SHARE OF SUCH COSTS.

9.3 <u>Roadways</u>. All of the roadways within TOWNHOMES OF WEST LAKE shall be private roadways and shall be maintained by the Association. Without limiting any other provision of this Declaration, the Association is responsible for the maintenance, repair and/or resurfacing of all paved surfaces forming a part of the

Common Areas, including private roadways. Although pavement appears to be a durable material, it requires maintenance. The Association shall have the right, but not the obligation, to arrange for periodic inspections of all paved surfaces forming a part of the Common Areas by a licensed paving contractor and/or engineer. The cost of such inspection shall be a part of the Operating Expenses. The Association shall determine periodically the parameters of the inspection to be performed, if any. Any patching, grading, or other maintenance work should be performed by a company licensed to perform the work.

- 9.4 <u>Adjoining Areas</u>. Except as otherwise provided herein, the Association shall maintain swales, slope and landscape areas within the Common Areas; provided, that, such areas are readily accessible to the Association. Under no circumstances shall the Association be responsible for maintaining any inaccessible areas within fences or walls that form a part of a Lot.
- 9.5 <u>Negligence</u>. The expense of any maintenance, repair or construction of any portion of the Common Areas or any Lot necessitated by the negligent or willful acts of an Owner, or persons utilizing the Common Areas through or under an Owner, shall be borne solely by such Owner and the Lot owned by such Owner shall be subject to an Individual Assessment for that expense. By way of example, and not of limitation, an Owner shall be responsible for the removal of all landscaping and structures placed within easements or Common Areas without the prior written approval of the Association. Further, an Owner shall be responsible for all costs of maintenance, repair or construction of any portion of the drainage facilities located on such Owner's Lot if such repair maintenance or construction is necessitated by the negligent or willful acts of an Owner or such Owner's guests and invitees.
- 9.6 <u>Right of Entry</u>. The Association is granted a perpetual and irrevocable easement over, under and across all of TOWNHOMES OF WEST LAKE for the purposes herein expressed, including, without limitation, for inspections to ascertain compliance with the provisions of this Declaration, and for the performance of any maintenance, alteration or repair, which they are entitled to perform.
- Maintenance of Property Owned by Others. The Association shall, by amendment to this Declaration or any document of record, maintain vegetation, landscaping, irrigation systems, community identification/features and/or other areas or elements upon areas that are within or outside of TOWNHOMES OF WEST LAKE. Such areas may abut, or be proximate to, TOWNHOMES OF WEST LAKE, and may be owned by, or be dedicated to, others including, but not limited to, a utility, governmental or quasi-governmental entity or a property owners association. These areas may include (for example and not limitation) parks, swale areas, landscape buffer areas, berm areas or median areas within the right-of-way of public streets, roads, drainage areas, community identification or entrance features, community signage or other identification. The Association shall have the right to enter into new agreements or arrangements from time to time for improvements and facilities serving the members of the Association or to amend the foregoing if the Board deems the same reasonable and appropriate for the continued use and benefit of any part of the Common Areas.

- 9.8 <u>Mail Kiosk</u>. The Declarant may install one or more mail kiosks within TOWNHOMES OF WEST LAKE (the "Mall Kiosks"). The Association at all times shall have the exclusive right to maintain, repair, replace any Mail Kiosks within TOWNHOMES OF WEST LAKE, including Mail Kiosks located on Lots (if any). The Association may perform any such maintenance, repairs or replacement of the Mail Kiosks at the Board's discretion and the costs of such maintenance, repair or replacement shall be Operating Expenses. Failure of the Association to undertake any such maintenance, replacement or repair of the Mail Kiosks shall in no event be deemed a waiver of the right to do so thereafter.
- 9.9 Perimeter Walls/Fences. The Declarant may install perimeter walls or fences within TOWNHOMES OF WEST LAKE (the "Perimeter Walls/Fences"). The Association at all times shall have the exclusive right to maintain, repair, replace any Perimeter Walls/Fences within TOWNHOMES OF WEST LAKE, including any Perimeter Walls/Fences located on Lots; however, each Owner shall be responsible for the day-to-day maintenance and cleaning of the interior of any Perimeter Walls/Fences or portion thereof located on Owner's Lot. The Association may perform any such maintenance, repairs or replacement of the Perimeter Walls/Fences at the Board's discretion and the costs of such maintenance, repairs or replacement shall be Operating Expenses. Failure of the Association to undertake any such maintenance, replacement or repair of the Perimeter Walls/Fences shall in no event be deemed a waiver of the right to do so thereafter.
- 9.10 Private Right-of-Way. The Association shall be responsible for the costs, charges and expenses incurred in connection with maintenance of the sidewalk, irrigation, trees and landscaping located in the private right-of-way adjacent to any Common Areas and Lots (if any); however, each Owner agrees to reimburse the Association any expense incurred in repairing any damage to such sidewalk in the event that such owner's negligent or willful acts caused such damage to any sidewalk, irrigation, trees and landscaping located in the private right-of-way. Failure of an Owner to reimburse the Association any costs necessitated by the negligent or willful acts of an Owner shall subject the Owner to an Individual Assessment for such costs. The cost associated with any such maintenance of the private right-of-way adjacent to any Common Areas and Lots shall be deemed part of the Operating Expenses.
- 9.11 <u>Home Maintenance</u>. The Association shall be responsible for the following to be performed at the Board's discretion and on such intervals as the Board may decide in its sole and absolute discretion:
- 9.11.1 <u>Painting</u>. The Association shall paint all exterior painted portions of Homes, including any exterior walls of a garage, garage door, exterior doors, shutters, and fascia. The cost associated with exterior painting and made in accordance with this Section 9.11.1 shall constitute a part of the Operating Expenses for which Assessments shall be levied, and each Owner shall pay an equal share of such costs. The ACC must approve any proposed painting of the exterior of the Home

by the Owner unless the paint color is the same or substantially similar to the color originally painted. If the proposed painting is approved by the ACC, the ACC shall have the right to impose such conditions, as it deems reasonably appropriate. The conditions shall, at a minimum, include the following:

- 9.11.1.1 all work and materials shall be at the Owner's sole cost and expense;
- 9.11.1.2 all color selections shall be approved by the ACC and must be the same or substantially similar to the other Homes attached to the Home:
- 9.11.1.3 the painting project must include an entire elevation of the Home (I.e., the entire side of the Home, etc.); and
- 9.11.1.4 if the Association thereafter paints the Home and the other Homes attached to the Home in accordance this Section 9.11.1, the Home shall be included as part of the painting project, and the cost associated with such painting project shall be deemed part of the Operating Expenses for which Assessments shall be levied, and each Owner shall pay an equal share of such costs.
- 9.11.2 <u>Roofs</u>. The Association shall repair and replace roofs of Homes, including shingles, and roof decking; however, the Association shall have no obligation to repair or replace roof trusses or other structural components of the roof. The cost associated with any such roof repair and replacement shall be deemed part of the Operating Expenses, and each Owner of shall pay an equal share of such costs.
- 9.11.3 <u>Termite Program.</u> The Association may, in its sole discretion, contract with a licensed termite company to provide a termite warranty program for Home s. The cost associated with any such programs shall be deemed part of Operating Expenses, and each Owner shall payan equal share of such costs.
- 9.11.4 <u>Pressure Cleaning</u>. The Association shall pressure clean the fascia of Homes and exterior walls of all Homes, including garages. The cost associated with any such pressure cleaning shall be deemed part of the Operating Expenses, and each Owner of shall pay an equal share of such costs.

Notwithstanding anything to the contrary herein, to the extent insurance coverage required by Section 13.2.1 of this Declaration covers repairs or replacements otherwise performed by the Association under this Section 9.11, or would have covered such repairs or replacements if the Owner had procured such coverage, such repairs or replacements shall be governed by Section 13.2.2 herein, and the Association shall not perform repairs or replacements covered by insurance or any other activities that would negate such coverage or impair the availability of such coverage.

9.12 <u>Paved Surfaces</u>. The Association shall be responsible for the costs, charges and expenses incurred in connection with maintenance and repair of all paved

surfaces located within the Common Areas; however, each Owner agrees to reimburse the Association any expense incurred in repairing any damage to such paved surfaces in the event that such Owner's negligent or willful acts caused such damage to any paved surfaces. Failure of an Owner to reimburse the Association any costs necessitated by the negligent or willful acts of an Owner shall subject the Owner to an Individual Assessment for such costs.

- 9.13 Water Body Slopes. The Common Areas and the rear yard of some Lots may contain water body slopes. All such water body slopes will be regulated and maintained by the Association. The Association is granted an easement of ingress and egress across all Lots adjacent to water body areas for the purpose of regulating and maintaining such water body slopes. The Association may establish from time to time maintenance standards for the water body slope maintenance by Owners who own Homes adjacent to water bodies ("Water Body Maintenance Standards"). Such standards may include requirements respecting compaction and strengthening of lake banks. The Association shall have the right to inspect such water body slopes and banks to insure that each Owner has complied with its obligations hereunder and under the Water Body Slope Maintenance Standards. Each Owner hereby grants Association an easement of ingress and egress across his or her Lot to all adjacent water body areas for insuring compliance with the requirements of this provision and the Water Body Slope Maintenance Standards. For the purposes of this Declaration, each day that an Owner fails to comply with the requirements of this paragraph or any Water Body Slope Maintenance Standards shall be deemed a separate and independent violation of this Declaration.
- 9.14 <u>Private Lift Station</u>. TOWNHOMES OF WEST LAKE includes a private lift station. The lift station facilities shall be maintained by the Association and are not public facilities maintained by the County. The Association shall be responsible for the costs, charges and expenses incurred in connection with maintenance of the private lift station. The cost associated with any such maintenance of the private lift station shall be deemed part of the Operating Expenses.
- 10. Maintenance by Owners. All Lots and Homes, including without limitation, all lawns, landscaping, irrigation systems, driveways, walkways and any property, structures, improvements and appurtenances not maintained by the Association shall be well maintained and kept in first class, good, safe, clean, neat and attractive condition consistent with the general appearance of TOWNHOMES OF WEST LAKE by the record title owner of the applicable Lot. No tree installed by the Declarant on any Lot shall be felled, removed, or cut down unless such tree represents a hazard to the Home or other improvements on the Lot, or to persons occupying or utilizing TOWNHOMES OF WEST LAKE. If any such tree dies, such tree shall be replaced by the Association at the Association's expense, by a tree that the Board determines to be a reasonable replacement. No other objects or landscaping may be installed in place of any such trees. In the event Lots and Homes are not maintained by the record title owner of the Lot in accordance with the requirements of this Section 10, the Association may, but shall not be obligated to, perform the maintenance obligations on behalf of the Owner, and the

expense of all such maintenance shall be considered an Assessment, collectible as set forth in Section 16 of this Declaration.

- 10.1 Right of the Association to Enforce. The Association is granted an easement over each Lot for ensuring compliance with the requirements of this Section 10. In the event an Owner does not comply with this Section 10, the Association may perform the necessary maintenance and charge the costs thereof to the non-complying Owner as an Individual Assessment. The Association shall have the right to enforce this Section 10 by all necessary legal action. In the event the Association is the prevailing party with respect to any litigation respecting the enforcement of compliance with this Section 10, it shall be entitled to recover all of its attorneys' fees and paraprofessional fees, and costs, at trial and upon appeal.
- 10.2 Landscaping, Drainage and Irrigation. No sod, topsoil, tree, shrubbery or other landscaping shall be removed from any Lot by any Owner, and no irrigation facilities shall be removed, modified or tampered with by any Owner. Further, there shall be no change in the plant landscaping, elevation, condition of the soil or the level of the land of such areas that results in any change in the flow and drainage of surface water that the ACC, in its sole discretion, considers detrimental or potentially detrimental to person or property. Notwithstanding the foregoing, Owners who install improvements to the Lot (including, without limitation, concrete or brick pavers) that result in any change in the flow and/or drainage of surface water shall be responsible for all of the costs of drainage problems resulting from such improvement. Further, in the event that such Owner fails to pay for such required repairs, each Owner agrees to reimburse the Association for all expenses incurred in fixing such drainage problems including, without limitation, removing excess water and/or repairing the SWMS. No landscape lighting shall be installed by an Owner without the prior written approval of the ACC.
- 10.3 <u>Weeds and Refuse</u>. No weeds, underbrush, or other unsightly growth shall be permitted to be grown or remain upon any Lot. No refuse or unsightly objects shall be allowed to be placed or allowed to remain upon any Lot.
- 10.4 Exterior Home Maintenance. Other than pressure cleaning of the exterior walls and inspection and subsequent repair of stucco periodically scheduled by the Board, each Owner is solely responsible for the proper maintenance and cleaning of the exterior walls of his or her Home. Exterior walls are improved with a finish material composed of stucco or cementitious coating (collectively, "Stucco/Cementitious Finish"). While Stucco/Cementitious Finish is high in compressive or impact strength, it is not of sufficient tensile strength to resist building movement. It is the nature of Stucco/Cementitious Finish to experience some cracking and it will expand and contract in response to temperature, sometimes creating minor hairline cracks in the outer layer of the stucco application. This is normal behavior and considered a routine maintenance item. Each Owner is responsible for inspecting the Stucco/Cementitious Finish to the exterior walls for cracking and notifying Management if they notice cracks in the stucco so that the cracks can be repaired in a timely manner. In addition, each Owner is responsible for inspecting the exterior paint and caulk material in the exterior wall system openings (i.e., windows, doors, hose bibs, etc.) for peeling, cracking or separating. If the inspection reveals any

such items, the Owner is responsible for engaging a qualified professional to clean, repair, re-caulk and repaint those areas of the Home. Each Owner is responsible for all maintenance and repairs described as Owner responsibility in this Section 10.4, and they should be completed in a timely fashion to prevent any damage to the Home.

- 10.5 <u>Paved Surfaces</u>. Each Owner shall be responsible to timely repair, maintain and/or replace the driveway, walkways, sidewalks, including without limitation any brick pavers, and other paved or concrete surfaces comprising part of a Lot. Further, each Owner agrees to reimburse the Association any expense incurred in repairing any damage to such driveway, walkways, sidewalks and other paved or concrete surfaces in the event that such Owner fails to make the required repairs, together with interest at the highest rate allowed by law.
- 10.6 <u>Water Intrusion</u>. Florida experiences heavy rainfall and humidity on a regular basis. Each Owner is responsible for making sure his or her Home remains watertight including, without limitation, checking caulking around windows and seals on doors. Each Owner acknowledges that running air conditioning machinery with windows and/or doors open in humid conditions can result in condensation, mold and/or water intrusion. The Association shall not have liability under such circumstances for any damage or loss that an Owner may incur.
- 11. <u>Use Restrictions</u>. The following Use Restrictions shall apply to all Lots within TOWNHOMES OFWEST LAKE. Each Owner must comply with the following:
- 11.1 <u>Alterations and Additions</u>. No material alteration, addition or modification to a Lot or Home, or material change in the appearance thereof, shall be made without the prior written approval thereof being first had and obtained from the ACC as required by this Declaration.
- 11.2 Animals. No animals of any kind shall be raised, bred or kept within TOWNHOMES OF WEST LAKE for commercial purposes. Other than swine, poultry, or pets that become a nuisance, Owners may keep no more than two (2) domestic pets as permitted by County ordinances and otherwise in accordance with the Rules and Regulations established by the Board from time to time. Pets permitted in accordance with this Section 11.2 may be kept or harbored in a Home only so long as such pets or animals do not constitute a nuisance. Owners shall not be permitted to have snakes as pets. A determination by the Board that an animal or pet kept or harbored in a Home is a nuisance shall be conclusive and binding on all parties. All pets shall be walked on a leash. No pet shall be permitted outside a Home unless such pet is kept on a leash or within an enclosed portion of the yard of a Lot. No pet or animal shall be "tied our on the exterior of the Home or in the Common Areas, or left unattended in a yard or on a balcony, porch, or patio. No dog runs, enclosures, or exterior kennels shall be permitted on any Lot. When notice of removal of any pet is given by the Board, the pet shall be removed within forty-eight (48) hours of the giving of the notice. All pets shall defecate only in the "pet walking" areas within TOWNHOMES OF WEST LAKE designated for such purpose, if any, or on the Owner's Lot. The person walking the pet or the Owner shall clean up all matter created by the pet. Each Owner shall be responsible for the activities of its pet.

Notwithstanding anything to the contrary, service dogs shall not be governed by the restrictions contained in this Section.

11.3 <u>Artificial Vegetation</u>. Except as otherwise permitted by Florida law, no artificial grass, plants or other artificial vegetation, or rocks or other landscape devices, shall be placed or maintained upon the exterior portion of any Lot, unless approved by the ACC.

#### 11.4 Vehicles.

- 11.4.1 <u>Parking</u>. Residents' automobiles shall normally be parked in the garage or driveway, with all wheels forward of the sidewalk. No vehicles of any nature shall be parked on any portion of TOWNHOMES OF WEST LAKE or a Lot except on the surfaced parking area thereof. Vehicles shall not park on the paved surfaces comprising the Common Area, including the private roadways, except in designated parking areas, if any. No vehicles used in business for the purpose of transporting goods, equipment and the like, shall be parked in TOWNHOMES OF WEST LAKE except during the period of a delivery.
- 11.4.2 <u>Repairs and Maintenance of Vehicles</u>. No vehicle, which cannot operate on its own power, shall remain on TOWNHOMES OF WEST LAKE for more than twelve (12) hours, except in the garage of a Home. No repair or maintenance, except emergency repair, of vehicles shall be made within TOWNHOMES OF WEST LAKE, except in the garage of a Home. No vehicles shall be stored on blocks. No tarpaulin covers on vehicles shall be permitted anywhere within the public view.
- Prohibited Vehicles. No commercial vehicle, limousine, 11.4.3 recreational vehicle, all-terrain vehicle, boat (or other watercraft), trailer, including without limitation, boat trailers, house trailers, mobile homes, and trailers of every other type, kind or description, or camper, may be kept within TOWNHOMES OF WEST LAKE except in the garage of a Home. The term "commercial vehicle" shall not be deemed to include law enforcement vehicles or utility vehicles (i.e., Broncos, Blazers, Explorers, Navigators, etc.) or clean "non-working" vehicles such as pick- up trucks, vans, or cars if they are used by the Owner on a daily basis for normal transportation; provided, however, vehicles with ladders, racks, and hooks or other such equipment attached to such vehicles shall be "commercial vehicles" prohibited by this Section. No vehicles displaying commercial advertising shall be parked within the public view. No vehicles bearing a "for sale" sign shall be parked within the public view anywhere within TOWNHOMES OF WEST LAKE. For any Owner who drives an automobile issued by the County or other governmental entity (i.e., police cars), such automobile shall not be deemed to be a commercial vehicle and may be parked in the garage or driveway of the Lot. No vehicle shall be used as a domicile or residence either temporarily or permanently. No all-terrain vehicles (ATVs), golf carts, scooters or mini motorcycles are permitted at any time on any paved surfaces forming a part of the Common Areas. Additionally, no ATV or mini motorcycle may be parked or stored

within TOWNHOMES OF WEST LAKE, including any Lot, except in the garage of a Home.

- 11.4.4 Towing. Subject to applicable laws and ordinances, any vehicle parked in violation of these or other restrictions contained herein or in the Rules and Regulations may be towed by the Association at the sole expense of the owner of such vehicle if such vehicle remains in violation for a period of twenty-four (24) hours from the time a notice of violation is placed on the vehicle or if such a vehicle was cited for such violation within the preceding fourteen (14) day period. Notwithstanding the foregoing, any vehicle parked on the street may be subject to towing without notice. It is incumbent on residents to inform their guests of this provision. Each Owner by acceptance of title to a Home irrevocably grants the Association and its designated towing service the right to enter a Lot and tow vehicles in violation of this Declaration. Neither the Association nor the towing company shall be liable to the owner of such vehicle for trespass, conversion or otherwise, nor guilty of any criminal act, by reason of such towing or removal and once the notice is posted, neither its removal, nor failure of the owner to receive it for any other reason, shall be grounds for relief of any kind. For purposes of this paragraph, "vehicle" shall also mean campers, boats, watercraft, mobile homes, trailers, etc. By accepting title to a Home, the Owner provides to the Association the irrevocable right to tow or remove vehicles parked on the Owner's Lot and Common Area that are in violation of this Declaration. An affidavit of the person posting the foresaid notice stating that it was properly posted shall be conclusive evidence of proper posting.
- 11.5 <u>Casualty Destruction to Improvements</u>. In the event that a Home or other improvement is damaged or destroyed by casualty loss or other loss, then the Owner thereof shall commence to rebuild or repair the damaged Home or improvement in accordance with Section 13.2.2 of this Declaration. As to any such reconstruction of a destroyed Home or improvements, the same shall only be replaced as approved by the ACC. Notwithstanding anything to the contrary herein, to the extent that insurance coverage obtained and maintained by the Association covers such casualty destruction, the Owner of such damaged or destroyed Home shall not perform any activities that would negate such coverage or impair the availability of such coverage.
- 11.6 <u>Commercial Activity</u>. Except for normal construction activity, sale, and resale of a Home, no commercial or business activity shall be conducted within TOWNHOMES OF WEST LAKE, including without limitation, within any Home. Notwithstanding the foregoing, and subject to applicable statutes and ordinances, an Owner may maintain a home business office within a Home for such Owner's personal use; provided, however, business invitees, customers, and clients shall not be permitted to meet with Owners in Homes unless the Board provides otherwise in the Rules and Regulations. No Owner may actively engage in any solicitations for commercial purposes within TOWNHOMES OF WEST LAKE. No solicitors of a commercial nature shall be allowed within TOWNHOMES OF WEST LAKE, without the prior written consent of the Association. No day care center or facility may be operated out of a Home. No garage sales are permitted, except as permitted by the Association.

- 11.7 Completion and Sale of Homes. No person or entity shall interfere with the completion and sale of Homes and/or Lots within TOWNHOMES OF WEST LAKE. WITHOUT LIMITING THE FOREGOING, EACH OWNER, BY ACCEPTANCE OF A DEED, AGREES THAT ACTIONS OF OWNERS MAY IMPACT THE VALUE OF HOMES AND/OR LOTS; THEREFORE, EACH OWNER IS BENEFITED BY THE FOLLOWING RESTRICTIONS: PICKETING AND POSTING OF NEGATIVE SIGNS IS STRICTLY PROHIBITED IN ORDER TO PRESERVE THE VALUE OF THE HOMES AND/OR LOTS IN TOWNHOMES OF WEST LAKE AND THE RESIDENTIAL ATMOSPHERE THEREOF.
- 11.8 <u>Control of Contractors</u>. Except for direct services which may be offered to Owners (and then only according to the Rules and Regulations relating thereto as adopted from time to time), no person other than an Association officer shall direct, supervise, or in any manner attempt to assert any control over any contractor of the Association.
- 11.9 <u>Cooking</u>. No cooking shall be permitted nor shall any goods or beverages be consumed on the Common Areas, except in areas designated for those purposes by the Association. The Board shall have the right to prohibit or restrict the use of grills or barbecue facilities throughout TOWNHOMES OF WEST LAKE.
- 11.10 <u>Decorations</u>. No decorative objects including, but not limited to, birdbaths, light fixtures, sculptures, statues, and weather vanes shall be installed or placed within or upon any portion of TOWNHOMES OF WEST LAKE without the prior written approval of the ACC. Notwithstanding the foregoing, holiday lighting and decorations shall be permitted to be placed upon the exterior portions of the Home and upon the Lot in the manner permitted hereunder commencing the week before Thanksgiving and shall be removed not later than January 15<sup>th</sup> of the following year. The ACC may establish standards for holiday lights. The ACC may require the removal of any lighting that creates a nuisance (e.g., unacceptable spillover to adjacent Home or excessive travel through TOWNHOMES OF WEST LAKE). Except as otherwise provided in Section 720.304(2)(b), Florida Statutes, and subject to the requirements of such provision, no flagpoles are permitted without the prior written approval of the ACC.
- 11.11 <u>Disputes as to Use</u>. If there is any dispute as to whether the use of any portion of TOWNHOMES OF WEST LAKE complies with this Declaration, such dispute shall be decided by the Association. A determination rendered by such party with respect to such dispute shall be final and binding on all persons concerned.
- 11.12 <u>Drainage System</u>. Drainage systems and drainage facilities may be part of the Common Areas and/or Lots. Once drainage systems or drainage facilities are installed, the maintenance of such systems and/or facilities thereafter within the boundary of a Lot shall be the responsibility of the Association; however, the Association shall not have responsibility for routine landscape maintenance and the Owner of the Lot shall be required to maintain such Lot in accordance with the provision of Section 11 of this Declaration. In the event that such system or facilities (whether comprised of swales, pipes, pumps, water body slopes, or other improvements) is adversely affected by

landscaping, fences, structures (including, without limitation, pavers) or additions, the cost to correct, repair, or maintain such drainage system and/or facilities shall be the responsibility of the record title owner of such Lot containing all or a part of such drainage system and/or facilities. By way of example, and not of limitation, if the Owner of one Lot plants a tree (pursuant to approval) and the roots of such tree subsequently affect pipes or other drainage facilities within another Lot, the Owner that plants the tree shall be solely responsible for the removal of the roots which adversely affects the adjacent Lot. NOTWITHSTANDING THE FOREGOING, THE ASSOCIATION SHALL HAVE NO RESPONSIBILITY OR LIABILITY FOR DRAINAGE PROBLEMS OF ANY TYPE WHATSOEVER.

- 11.13 Extended Vacation and Absences. In the event a Home will be unoccupied for an extended period, the Home must be prepared prior to departure by: (i) removing all removable furniture, plants and other objects from outside the Home; and (II) designating a responsible firm or individual to care for the Home, should the Home suffer damage or require attention, and providing a key to that firm or individual. The shall have no responsibility of any nature relating to any unoccupied Home.
- 11.14 <u>Fences and Walls</u>. No walls or fences shall be erected or installed by an Owner within TOWNHOMES OF WEST LAKE.
- 11.15 <u>Fuel Storage</u>. No fuel storage shall be permitted within TOWNHOMES OF WEST LAKE, except as may be necessary or reasonably used for barbecues, fireplaces or similar devices.
- 11.16 <u>Garages</u>. No garage shall be converted into a general living area. Garage doors shall remain closed at all times, except when vehicular or pedestrian access is required.
- 11.17 <u>Garbage Cans</u>. Trash collection and disposal procedures established by the Association shall be observed. No outside burning of trash or garbage is permitted. No garbage cans, supplies or other similar articles shall be maintained on any Lot to be visible from outside the Home or Lot. Each Owner shall be responsible for properly depositing his or her garbage and trash in garbage cans and trash containers sufficient for pick-up by the appropriate collection agencies in accordance with the requirements of any such agency. All such trash receptacles shall be maintained in a sanitary condition and shall be shielded from the view of adjacent properties and streets. Garbage cans and trash containers shall not be placed outside the Home for pick-up earlier than 5:00 p.m. on the day preceding the pick-up and shall be removed the day of pick-up.
- 11.18 <u>Hurricane Panels</u>. Only the Declarant-provided hurricane panels, or replacements of the same type and color, are authorized for use as window protection from hurricanes. Accordion or roll-up style hurricane shutters are prohibited. Hurricane panels may be installed up to seventy two (72) hours prior to the expected arrival of a hurricane and must be removed or opened within two (2) weeks after the end of a hurricane watch or warning or as the Board may determine otherwise. Except as the Board may otherwise decide, hurricane panels may not be installed at any time other

than when the TOWNHOMES OF WEST LAKE is subject to a tropical weather event as defined by the National Weather Service. Any approval by the ACC shall not be deemed an endorsement of the effectiveness of hurricane panels.

- 11.19 <u>Irrigation</u>. Due to water quality, irrigation systems may cause staining on Homes, other structures or paved areas. It is each Owner's responsibility to treat and remove any such staining within an Owner's Lot. Any computerized loop irrigation system that is not specifically the maintenance obligation of the Association or an Owner, shall be the maintenance obligation of the Association and is deemed part of the Common Areas.
- 11.20 <u>Laundry</u>. Subject to the provisions of Section 163.04, Florida Statutes, to the extent applicable, no rugs, mops, or laundry of any kind, or any other similar type article, shall be shaken, hung or exposed to be visible from the roadway. Clotheslines may be installed in the rear of a Lot so long as not visible from the roadway; provided, that, any such clothesline shall be removed when it is not in use as a clothesline.
- 11.21 <u>Lawful Use</u>. No immoral, improper, offensive, unlawful or obnoxious use shall be made in any portion of TOWNHOMES OF WEST LAKE. All laws, zoning ordinances and regulations of all governmental entities having jurisdiction thereof shall be observed. The responsibility of meeting the requirements of governmental entities for maintenance, modification or repair of a portion of TOWNHOMES OF WEST LAKE shall be the same as the responsibility for maintenance and repair of the property concerned.
- 11.22 Leases. Homes may be leased by an owner after twelve (12) consecutive months ownership of that home by the same owner. During this initial twelve (12) consecutive month period, no one shall permanently occupy the Home, whether or not for monetary consideration, in the absence of the Owner. After the expiration of the twelve (12) months, homes may be leased, licensed or occupied only in their entirety and no fraction or portion may be rented. No bed and breakfast facility may be operated out of a Home. Individual rooms of a Home may not be leased on any basis. No transient tenants may be accommodated in a Home. All leases or occupancy agreements of Homes (collectively, "Lease Agreements") are subject to the provisions of this Section 11.22. All Lease Agreements shall be in writing. A copy of all Lease Agreements shall be provided to the Association. No Lease Agreement may be for a term of less than one (1) year, and no Home may be leased more than two (2) times in any calendar year unless otherwise approved by the Association in the case of hardship. The tenant, as part of the Lease Agreement, shall agree to abide by and adhere to the terms and conditions of this Declaration together with all Rules and Regulations and all policies adopted by the Association. By acceptance of a deed to a Home, the Owner hereby agrees to remove, at the Owner's sole expense, by legal means including eviction, his or her tenant should the tenant refuse or fail to abide by and adhere to this Declaration, the Rules and Regulations and any other policies adopted by the Association. Notwithstanding the foregoing, should an Owner fail to perform his or her obligations under this Section, the Association shall have the right, but not the obligation, to evict such tenant and the costs of the same shall be charged to the Owner as an Individual Assessment. All Lease Agreements shall require the Home to be used solely as a private single-family residence.

Tenants, members of the tenant's family, overnight guests and professional caregivers as a residence, shall occupy each leased Home and for no other purpose. During such time as a Home is leased, the Owner of such Home shall not enjoy the use privileges of the Common Areas appurtenant to such Home.

Within fifteen (15) days of each new lease of a unit, each Owner shall remit a non-refundable fee of \$225.00 or such other amount as determined by the Board from time to time to cover administrative costs associated with new leases. In the event that the Owner does not comply with this Section, the Association may charge the fee to the Owner as an Individual Assessment. Notwithstanding anything to the contrary herein, the leasing of a Home to a tenant and the collection of the fee referred to herein from an Owner shall not reduce or abate any Owner's obligations pursuant to this Declaration, or give any Owner the right to avoid any of the covenants, agreements, or obligations to be performed hereunder. Any damage caused to the Common Areas by the tenant, members of the tenant's family, or the tenant's guests and invitees will be charged to the Owner's an Individual Assessment.

At no time shall more than twenty-five percent (25%) of the Homes be leased. This restriction will take effect upon being recorded in the Hillsborough County Public Records, and shall apply to all leases entered into subsequent to the recording date. Any lease in force at the date of the recording may continue in force until the expiration of its term. New leases presented to the Association for approval shall be registered with the time and date of presentation, and the Board shall make a determination of when the twentyfive percent (25%) Home limit has been reached, reviewing applications on a first come, first serve basis, as reflected by the registration information on the lease. Requests for lease approval which are received after the twenty-five percent (25%) Home limit has been reached will be placed on a waiting list in the order in which they are received, and will be considered for approval if and when the number of rentals falls below the twentyfive percent (25%) Home limit, in order of their receipt by the Association. Upon an Owner becoming eligible to lease his/her Home, such Owner shall have sixty (60) days to submit a lease to the Board. If such Owner has not submitted a lease to the Board within the 60day time period, that Owner will not be permitted to rent his/her Home, and will be placed at the bottom of the waiting list upon his/her request. If an Owner's lease expires, and there is a waiting list, the Owner will have sixty (60) days to obtain a new tenant and submit a new lease to the Board. If such Owner has not obtained a new tenant within the 60-day time period, that Owner will not be permitted to rent his/her Home, and will be placed at the bottom of the waiting list upon his/her request. All Owners validly leasing their Homes in compliance with this provision shall be permitted to renew such leases, with the same tenant(s), upon notification to the Board within seven (7) days of such lease renewal.

11.23 <u>Minor's Use of Commonly Shared Facilities</u>. Adults shall be responsible for all actions of their minor children at all times in and about TOWNHOMES OF WEST LAKE. The Association shall not be responsible for any use of the Common Areas, by anyone, including minors.

- 11.24 <u>Nuisances</u>. No nuisance or any use or practice that is the source of unreasonable annoyance to others or which interferes with the peaceful possession and proper use of TOWNHOMES OF WEST LAKE is permitted. No firearms shall be discharged within TOWNHOMES OF WEST LAKE. Nothing shall be done or kept within the Common Areas or any other portion of TOWNHOMES OF WEST LAKE, including a Home or Lot, which will increase the rate of insurance to be paid by the Association.
- 11.25 Oil and Mining Operations. No oil, drilling development operations, oil refining, quarrying or mining operations of any kind shall be permitted upon or on any Lot, nor shall oil wells, tanks, tunnels, mineral excavations or shafts be permitted upon or on any Lot. No derrick or other structure designed for use in boring for oil or natural gas shall be erected, maintained or permitted on any Lot.
- 11.26 <u>Personal Property</u>. All personal property of Owners or other occupants of Homes shall be stored within the Homes. No personal property, except usual patio furniture, may be stored on, nor any use made of, the Common Areas, any Lot or Home, or any other portion of TOWNHOMES OF WEST LAKE, which is unsightly or which interferes with the comfort and convenience of others.
- 11.27 Removal of Soil and Additional Landscaping. Without the prior consent of the ACC, no Owner shall remove soil from any portion of TOWNHOMES OF WEST LAKE, change the level of the land within TOWNHOMES OF WEST LAKE, or plant landscaping which results in any permanent change in the flow and drainage of surface water within TOWNHOMES OF WEST LAKE. Owners may place additional plants, shrubs, or trees within their respective Lots with the prior written approval of the ACC.
- 11.28 Roofs, Driveways and Pressure Cleaning. Roofs and/or exterior surfaces and/or pavement, including, but not limited to, walks and drives, shall be pressure cleaned within the time period stated in a written notice from the Board to the Owner of the applicable Lot, but in no event, later than thirty (30) days from date of such notice. No surface applications to driveways shall be permitted without the prior written approval of the ACC as to material, color and pattern. Such applications shall not extend beyond the front Lot line or include the sidewalk. All roofs must be in compliance with the Community Standards.
- 11.29 <u>Satellite Dishes and Antennae</u>. No exterior visible antennae, radio masts, towers, poles, aerials, satellite dishes, or other similar equipment shall be placed on any Home or Lot without the prior written approval thereof being first had and obtained from the ACC as required by this Declaration. The ACC may require, among other things, that all such improvements be screened so that they are not visible from adjacent Homes, or from the Common Areas. Each Owner agrees that the location of such items must be first approved by the ACC in order to address the safety and welfare of the residents of TOWNHOMES OF WEST LAKE. No Owner shall operate any equipment or device, which will interfere with the radio or television reception of others. All antennas not covered by the Federal Communications Commission ("FCC") rules are prohibited. Installation, maintenance, and use of all antennas shall comply with the Community Standards adopted by the Board and shall be governed by the then current rules of the FCC.

- 11.30 <u>Screened Enclosures</u>. All screening and screened enclosures shall have the prior written approval of the ACC and shall be installed in accordance with the applicable requirements as provided in the Community Standards. All enclosures of balconies or patios, including addition of vinyl windows, shall be approved by the ACC.
- 11.31 <u>Signs and Flags</u>. No sign, flag, banner, advertisement, notice or other lettering shall be exhibited, displayed, inscribed, painted or affixed in, or upon any part of TOWNHOMES OF WEST LAKE, including without limitation, any Home, Lot or vehicle, that is visible from the outside; provided, however, any Owner may display in a respectful manner one (1) portable, removable United States flag or official flag of the State of Florida and one (1) portable, removable official flag of the United States Army, Navy, Air Force, Marine Corps, or Coast Guard, or a POW-MIA flag. Any such permitted flags may not exceed four and one-half feet (4 ½) by six feet (6).

Each Owner may erect one (1) freestanding flagpole that is no more than twenty feet (20') high on any portion of such Owner's Lot if the flagpole does not obstruct sightlines at intersections and is not erected within or upon any easement. The flagpole may not be installed any closer than ten feet (10') from the back of curb, or within ten feet (10') of any Lot boundary line. ACC approval is required prior to the installation of any flagpole. Any Owner may further display from the flagpole, one (1) official United States flag, not larger than four and one-half feet (4-½') by six feet (6'), and may additionally display one (1) official flag of the State of Florida or the United States Army, Navy, Air Force, Marine Corps, or Coast Guard, or a POW-MIA flag. Such additional flag must be equal in size to or smaller than the United States flag. Any flagpole installed in accordance with this Section is subject to all building codes, zoning setbacks, and other applicable governmental regulations, including without limitation noise and lighting ordinances of the County and all setback and location criteria contained in this Declaration.

- 11.32 Sports Equipment. No recreational, playground or sports equipment shall be installed or placed within or about any portion of TOWNHOMES OF WEST LAKE. No basketball backboards, skateboard ramps, trampolines, or play structures will be permitted. Temporary basketball equipment and soccer goals are permitted as long as they are actively in use. When not in use, and from 8:00 p.m. to 10:00 a.m., all temporary sports equipment shall be stored in the resident's garage or Home. Tree houses or platforms of a similar nature shall not be constructed on any part of a Lot.
- 11.33 <u>Storage</u>. No temporary or permanent utility or storage shed, storage building, tent, or other structure or improvement shall be permitted and no other structure or improvement shall be constructed, erected, altered, modified or maintained, except as authorized by the Community Standards. Water softeners, trash containers, propane tanks, and other similar devices shall be properly screened from the street in a manner approved by the ACC.

- 11.34 <u>Subdivision and Regulation of Land.</u> No portion of any Home or Lot shall be divided or subdivided or its boundaries changed without the prior written approval of the Association.
- 11.35 <u>Substances</u>. No flammable, combustible or explosive fuel, fluid, chemical, hazardous waste, or substance shall be kept on any portion of TOWNHOMES OF WEST LAKE or within any Home or Lot, except those, which are required for normal household use. All propane tanks and bottled gas for household and/or pool purposes (excluding barbecue grill tanks) must be installed underground or in a manner to be screened from view by landscaping or other materials approved by the ACC.
- 11.36 <u>Swimming and Boating</u>. Swimming is prohibited within any of the retention/detention areas within the boundaries of TOWNHOMES OF WEST LAKE. Boating and personal watercraft (e.g., water skis) are prohibited. No private docks may be erected within any water body.
- 11.37 <u>Swimming Pools and Spas</u>. No above-ground pools or in-ground pools shall be permitted within any Lot. Hot tubs, spas and related appurtenances shall not be permitted.
- 11.38 <u>Use of Homes</u>. Each Home is restricted to residential use as a residence by the Owner or permitted occupant thereof, its Immediate Family Members, guests, tenants and invitees.
- 11.39 <u>Visibility on Corners</u>. Notwithstanding anything to the contrary in these restrictions, no obstruction to visibility at street intersections shall be permitted and such visibility clearances shall be maintained as required by the Board and governmental agencies. No vehicles, objects, fences, walls, hedges, shrubs or other planting shall be placed or permitted on a corner Lot where such obstruction would create a traffic problem.
- 11.40 Wells and Septic Tanks. No Individual wells will be permitted on any Lot and no individual septic tanks will be permitted on any Lot.
- 11.41 <u>Wetlands and Mitigation Areas</u>. It is anticipated that the Common Areas may include one or more preserves, wetlands, and/or mitigation areas. No Owner or other person shall take any action or enter onto such areas to adversely affect the same. Such areas are to be maintained by the Association in their natural state.
- 11.42 <u>Window Treatments</u>. Window treatments that may be viewed from the roadway shall consist of drapery, blinds, decorative panels, or other window covering, and no newspaper, aluminum foil, sheets or other temporary window treatments are permitted, except for periods not exceeding one (1) week after an Owner or tenant first moves into a Home or when permanent window treatments are being cleaned or repaired. No security bars, awnings or canopies shall be placed on the exterior of any Home. No shutters shall be affixed to the exterior of a Home without the prior written

approval of the ACC and in accordance with the Community Standards. No reflective tinting or mirror finishes on windows shall be permitted. Window treatments facing the street shall be of a neutral color, such as white, off-white or wood tones.

- 11.43 <u>Windows or Wall Units</u>. No window or wall air conditioning unit may be installed in any window or wall of a Home.
- 12. Easement for Unintentional and Non-Negligent Encroachments. If any other building or improvement on a Lot shall encroach upon another Lot by reason of original construction by Declarant, then an easement for such encroachment shall exist so long as the encroachment exists. Lots may contain improvements that may pass over or underneath an adjacent Lot. A perpetual nonexclusive easement is herein granted to allow such improvement and to permit any natural water runoff from roof overhangs, eaves and other protrusions onto an adjacent Lot.
- 13. <u>Requirement to Maintain Insurance.</u> Association shall maintain the following insurance coverage:

#### 13.1 Insurance.

- 13.1.1 <u>Flood Insurance</u>. If the Common Areas are located within an area which has special flood hazards and for which flood insurance has been made available under the National Flood Insurance Program (NFIP), coverage in appropriate amounts, available under NFIP for all buildings and other Insurable property within any portion of the Common Areas located within a designated flood hazard area.
- 13.1.2 <u>Liability Insurance</u>. Commercial general liability insurance coverage providing coverage and limits deemed appropriate. Such policies must provide that they may not be cancelled or substantially modified by any party, without at least thirty (30) days' prior written notice to the Association.
- 13.1.3 <u>Directors and Officers Liability Insurance</u>. Each member of the Board shall be covered by directors and officers liability insurance in such amounts and with such provisions as approved by the Board.
- 13.1.4 <u>Other Insurance</u>. The Association shall maintain such other insurance coverage as appropriate from time to time. All coverage obtained by the Association shall cover all activities of the Association and all properties maintained by the Association, whether or not Association owns title thereto.

#### 13.2 Homes.

13.2.1 <u>Requirement to Maintain Insurance</u>. Each Owner shall be required to obtain and maintain adequate insurance on his or her Home. Such insurance shall be sufficient for necessary repair or reconstruction work, and/or shall cover the costs to demolish a damaged Home as applicable, remove the debris, and to re-sod and

landscape land comprising the Lot. Upon the request of the Association, each Owner shall be required to supply the Board with evidence of insurance coverage on its Home which complies with the provisions of this Section. Without limiting any other provision of this Declaration or the powers of the Association, the Association shall specifically have the right to bring an action to require an Owner to comply with his or her obligations hereunder.

- Requirement to Reconstruct or Demolish. In the event that any 13.2.2 Home is destroyed by fire or other casualty, the Owner of such Home shall do one of the following: (i) the Owner shall commence reconstruction and/or repair of the Home ("Required Repair"), or (ii) the Owner shall tear the Home down, remove all the debris, and resod and landscape the property comprising the Home as required by the ACC ("Required Demolition") to the extent permitted under law. If an Owner elects to perform the Required Repair, such work must be commenced within thirty (30) days of the Owner's receipt of the insurance proceeds respecting such Home and the Required Repair must be completed within six (6) months from the date of the casualty or such longer period of time established by the Board in its sole and absolute discretion subject to extension if required by law. If an Owner elects to perform the Required Demolition, the Required Demolition must be completed within six (6) months from the date of the casualty or such longer period of time established by the Board in its sole and absolute discretion subject to extension if required by law. If an Owner elects to perform the Required Repair, such reconstruction and/or repair must be completed in a continuous. diligent, and timely manner. Association shall have the right to inspect the progress of all reconstruction and/or repair work. Without limiting any other provision of this Declaration or the powers of the Association, the Association shall have a right to bring an action against an Owner who fails to comply with the foregoing requirements. By way of example, the Association may bring an action against an Owner who fails to either perform the Required Repair or Required Demolition on his or her Home within the time periods and in the manner provided herein. Each Owner acknowledges that the issuance of a building permit or a demolition permit in no way shall be deemed to satisfy the requirements set forth herein, which are independent of, and in addition to, any requirements for completion of work or progress requirements set forth in applicable statutes, zoning codes and/or building codes.
- 13.2.3 <u>Standard of Work</u>. The standard for all demolition, reconstruction, and other work performed as required by this Section 13.2.3 shall be in accordance with the Community Standards and any other standards established by the Association with respect to any casualty that affects all or a portion of TOWNHOMES OF WEST LAKE.
- 13.2.4 Additional Rights of the Association. If an Owner refuses or fails, for any reason, to perform the Required Repair or Required Demolition as herein provided, then Association, in its sole and absolute discretion, by and through its Board is hereby irrevocably authorized by such Owner to perform the Required Repair or Required Demolition. All Required Repair performed by the Association pursuant to this Section shall be in conformance with the original plans and specifications for the Home. Association shall have the absolute right to perform the Required Demolition to a Home pursuant to this Section if any contractor certifies in writing to the Association that such

Home cannot be rebuilt or repaired. The Board may levy an Individual Assessment against the Owner in whatever amount sufficient to adequately pay for Required Repair or Required Demolition performed by the Association, including any costs incurred with the management and oversight of any such Required Repair or Required Demolition performed by the Association.

- 13.2.5 <u>Association Has No Liability</u>. Notwithstanding anything to the contrary this Section, the Association, its directors and officers, shall not be liable to any Owner should an Owner fail for any reason whatsoever to obtain insurance coverage on a Home. Moreover, the Association, its directors and officers, shall not be liable to any person if Association does not enforce the rights given to the Association in this Section.
- 13.3 <u>Fidelity Bonds</u>. If available, a blanket fidelity bond for all officers, directors, trustees and employees of the Association, and all other persons handling or responsible for funds of, or administered by, the Association. In the event Association delegates some or all of the responsibility for the handling of the funds to a professional management company or licensed manager, such bonds shall be required for its officers, employees and agents, handling or responsible for funds of, or administered on behalf of the Association. The amount of the fidelity bond shall be based upon reasonable business judgment.
- 13.4 <u>Association as Agent.</u> Association is irrevocably appointed agent for each Owner of any interest relating to the Common Areas to adjust all claims arising under insurance policies purchased by the Association and to execute and deliver releases upon the payment of claims.
- 13.5 <u>Casualty to Common Areas</u>. In the event of damage to the Common Areas, or any portion thereof, the Association shall be responsible for reconstruction after casualty.
- 13.6 <u>Nature of Reconstruction</u>. Any reconstruction of improvements hereunder shall be substantially in accordance with the plans and specifications of the original improvement, or as the improvement was last constructed, subject to modification to conform to the then current governmental regulation(s).
- 13.7 <u>Cost of Payment of Premiums</u>. The costs of all insurance maintained by the Association hereunder, and any other fees or expenses incurred that may be necessary or incidental to carry out the provisions hereof are Operating Expenses.

#### 14. Property Rights.

14.1 Owners' Easement of Enjoyment. Every Owner, Immediate Family Member, tenants, guests and invitees, and every owner of an interest in TOWNHOMES OF WEST LAKE shall have a non-exclusive right and easement of enjoyment in and to those portions of the Common Areas that it is entitled to use for their intended purpose, subject to the following provisions:

- 14.1.1 Easements, restrictions, reservations, conditions, limitations and declarations of record, now or hereafter existing, and the provisions of this Declaration, as amended.
- 14.1.2 Rules and Regulations adopted governing use and enjoyment of the Common Areas
- 14.1.3 The right of the Association to suspend rights hereunder, including without limitation voting rights, or to impose fines in accordance with Section 720.305, Florida Statutes.
- 14.1.4 The right of the Association to suspend the right to use (except vehicular and pedestrian ingress and egress and necessary utilities) all or a portion of the Common Areas for any period during which any Assessment levied against that Owner remains unpaid.
- 14.1.5 The right of the Association to dedicate or transfer all or any part of the Common Areas.
- 14.1.6 The right of the Association to modify the Common Areas as set forth in this Declaration.
- 14.1.8 The rights of the Association regarding TOWNHOMES OF WEST LAKE as reserved in this Declaration, including the right to utilize the same and to grant use rights, etc. to others.
- 14.1.9 An Owner relinquishes use of the Common Areas during the time that a Home is leased to a Lessee.
- 14.2 <u>Ingress and Egress</u>. An easement for ingress and egress is hereby created for pedestrian traffic over, and through and across sidewalks, paths, walks, driveways, passageways, and lanes as the same, from time to time, may exist upon, or be designed as part of the Common Areas and for vehicular traffic over, through and across such portions of the Common Areas, as, from time to time, may be paved and intended for such purposes.
- 14.3 <u>Public Easements</u>. Fire, police, school transportation, health, sanitation and other public service and utility company personnel and vehicles shall have a permanent and perpetual easement for ingress and egress over and across the Common Areas. In addition, Telecommunications Providers shall also have the right to use all paved roadways for ingress and egress to and from telecommunications systems within TOWNHOMES OF WEST LAKE.
- 14.4 <u>Delegation of Use</u>. Every Owner shall be deemed to have delegated its right of enjoyment to the Common Areas to occupants or Lessees of that Owner's Home subject to the provisions of this Declaration and the Rules and Regulations, as may be

promulgated, from time to time. Any such delegation or lease shall not relieve any Owner from its responsibilities and obligations provided herein.

- 14.5 <u>Easement for Encroachments</u>. In the event that any improvement upon Common Areas as originally constructed, shall encroach upon any other property or improvements thereon, or for any reason, then an easement appurtenant to the encroachment shall exist for so long as the encroachment shall naturally exist.
- 14.6 Permits, Licenses and Easements. The Association, shall have the right to grant, modify, amend and terminate permits, licenses and easements over, upon, across, under and through TOWNHOMES OF WEST LAKE (including Lots, Parcels and/or Homes) for utilities, roads and other purposes reasonably necessary or useful as it determines, in its sole discretion. To the extent legally required, each Owner shall be deemed to have granted to the Association an irrevocable power of attorney, coupled with an interest, for the purposes herein expressed.
- 14.7 <u>Support Easement and Maintenance Easement</u>. An easement is hereby created for the existence and maintenance of supporting structures (and the replacement thereof) in favor of the entity required to maintain the same. An easement is hereby created for maintenance purposes (including access to perform such maintenance) over and across TOWNHOMES OF WEST LAKE (including Lots, Parcels, and Homes) for the reasonable and necessary maintenance of Common Areas, utilities, cables, wires and other similar facilities.
- 14.8 Drainage. A non-exclusive easement shall exist in favor of the Association, SWFWMD, the County and/or any federal agency having jurisdiction over TOWNHOMES OF WEST LAKE over, across and upon TOWNHOMES OF WEST LAKE for drainage, irrigation and water management purposes. Any such drainage easement shall not contain permanent improvements, including but not limited to sidewalks, driveways, impervious surfaces, patios, decks, pools, air conditioners, structures, utility sheds, poles, fences, irrigation systems, trees, shrubs, hedges or landscaping plants other than grass, except for (i) improvements installed by Declarant, (ii) landscaping of the SWMS, (iii) as required by the County or the Permit, and/or (iv) improvements approved by the ACC. A non-exclusive easement for ingress and egress and access exists as shown on the Plat for such parties in order to construct, maintain, inspect, record data on, monitor, test, or repair, as necessary, any water management areas, conservation areas, mitigation areas, irrigation systems and facilities thereon and appurtenances thereto. No structure, landscaping, or other material shall be placed or be permitted to remain which may damage or interfere with the drainage or irrigation of TOWNHOMES OF WEST LAKE and/or installation or maintenance of utilities or which may obstruct or retard the flow of water through TOWNHOMES OF WEST LAKE and/or water management areas and facilities or otherwise interfere with any drainage, irrigation and/or easement provided for in this Section or the use rights set forth elsewhere in this Declaration.
- 14.9 <u>Blanket Easement in favor of the Association</u>. Association is hereby granted an easement over all of TOWNHOMES OF WEST LAKE, including all Lots, for the purposes of: (i) constructing, maintaining, replacing and operating all Common Areas;

- (ii) performing any obligation that the Association is obligated to perform under this Declaration; and (iii) performing any obligation of an Owner for which the Association intends to impose an Individual Assessment.
- 14.10 <u>Duration</u>. All easements created herein or pursuant to the provisions hereof shall be perpetual unless stated to the contrary.

## 15. Party Walls.

- 15.1 General Rules of Law to Apply. To the extent not inconsistent with the provisions of this Section, the general rule of law regarding party walls and liability for personal damage due to negligence of willful acts or omissions shall apply to all Party Walls within TOWNHOMES OF WEST LAKE that are built as part of the original construction of the Homes and any replacement thereof. In the event any portion of any structure or facility, as originally constructed, including, without limitation, any Party Wall, shall protrude over an adjoining Home, it shall be deemed that such Owners have granted perpetual easements to the adjoining Owner or Owners for continuing maintenance and use of the projection or Party Wall. The foregoing shall also apply to any replacements of any Party Walls. The foregoing conditions shall be perpetual in duration.
- 15.2 <u>Painting</u>. Each Owner shall be responsible for painting the portion of any Party Wall that faces his or her Home.
  - 15.3 <u>Sharing of Repair, Replacement and Maintenance for Party Walls.</u>
- 15.3.1 <u>Generally</u>. The cost of reasonable repair and maintenance of Party Walls (other than painting) shall be shared equally by the Owners of the Homes sharing such improvements without prejudice, however, to the right of any Owner to call for a larger contribution from the other under any rule of law regarding liability for negligent or willful acts or omissions.
- 15.3.2 Failure to Contribute. In the event that an Owner shall fail or refuse to pay his pro rata share of costs of repair, maintenance, or replacement of a Party Wall (whether or not through his own fault or the failure of his insurance company to pay any claim), then and in that event, the Owner advancing monies therefor shall have a right to file a claim of lien for such monies advanced in the Public Records and shall have the right to foreclose said lien in accordance with the same procedural requirements as now provided for in Florida Statutes for foreclosure of a construction lien; provided, however, such claim of lien shall be filed within ninety (90) days from date repairs or replacements are made to the Party Wall and suit thereon shall be commenced one (1) year from date such lien is filed.
- 15.3.3 <u>Alterations</u>. The Owner of a Home sharing a Party Wall with an adjoining Home shall not cut windows or other openings in the Party Wall, nor make any alterations, additions or structural changes in the Party Wall without the joint agreement of all of the Owners sharing the Party Wall.

- 15.3.4 <u>Weatherproofing</u>. Notwithstanding any other provisions of this Declaration, an Owner who by his negligent or willful act causes a Party Wall to be exposed to the elements shall bear the whole cost of furnishing the necessary protection against such elements.
- 15.3.5 <u>Easements</u>. Each Owner sharing a Party Wall shall have all easement rights reasonably necessary to perform the obligations contained herein over the Homes sharing the Party Wall. Without limiting the generality of the foregoing, in the event an electrical meter, electrical apparatus, CATV cable or other utilities apparatus is installed within a Lot and serves more than such Lot, the Owners of the other Lot(s) served thereby shall have an easement for access to inspection and repair of such apparatus, provided that such easement rights shall be exercised in a reasonable manner and the Owner of the Lot encumbered by the easement shall be reimbursed for any significant physical damage to his Lot as a result of such exercise by the Owner(s) making use of such easement(s).

# 16. Assessments.

- 16.1 <u>General</u>. Each Owner, by acceptance of a deed or instrument of conveyance for the acquisition of title in any manner (whether or not so expressed in the deed), including any purchaser at a judicial sale, shall be deemed to have covenanted and agreed to pay to the Association at the time and in the manner required by the Board, assessments or charges as are fixed, established and collected from time to time by the Association (collectively, the "**Assessments**"). As Vacant Lots and Spec Lots (as defined herein) may not receive certain services, all Lots shall not be assessed uniformly.
- 16.2 <u>Purpose of Assessments</u>. The Assessments levied by the Association shall be used for, among other things, the purpose of operating and maintaining the Association and TOWNHOMES OF WEST LAKE. Assessments shall include the following categories of charges as and when levied and deemed payable by the Board:
- 16.2.1 Any periodic assessment (on such frequency as determined by the Board) or charge for the purpose of operating the Association and accomplishing any and all of its purposes, as determined in accordance herewith, including without limitation, payment of Operating Expenses and collection of amounts necessary to pay any deficits from prior years' operation ("Installment Assessments");
- 16.2.2 Any special assessments for capital improvements, major repairs, emergencies, or nonrecurring expenses ("**Special Assessments**");
- 16.2.3 Any specific fees, dues or charges to be paid for any special services, for any special or personal use of the Common Areas, or to reimburse the Association for the expenses incurred in connection with such service or use ("**Use Fees**");

- 16.2.4 Assessments of any kind for the creation of reasonable reserves for any of the aforesaid purposes. The Board may, but shall have no obligation to, include a "Reserve for Replacement" in the Installment Assessments in order to establish and maintain an adequate reserve fund for the periodic maintenance, repair, and replacement of improvements comprising a portion of the Common Areas (the "Reserves"), including without limitation, Reserves for maintenance, repair and replacement of Recreational Facilities. Reserves shall be payable in such manner and at such times as determined by the Association, and may be payable in installments extending beyond the fiscal year in which the Reserves are established; and
- 16.2.5 Any specific assessment for costs incurred by the Association, or charges, fees or fines levied against a specific Lot or Lots, or the record title owner thereof, which amounts are by their nature applicable only to one or more Lots, but less than all Lots ("Individual Assessments"). By way of example and not limitation, in the event an Owner fails to maintain their Lot or the exterior of their Home in a manner required by the Governing Documents, the Association shall have the right, through its agents and employees, to enter upon the Lot and to repair, restore, and maintain the Lot and/or Home as required by the Governing Documents. The costs of any such repair, restoration and/or maintenance, plus the reasonable administrative expenses of the Association and any costs incurred in bringing a Lot and/or Home into compliance with the Governing Documents shall be an Individual Assessment. The lien for an Individual Assessment may be foreclosed in the same manner as any other Assessment.
- 16.3 <u>Designation</u>. The designation of Assessment type and amount shall be made by the Association. Such designation may be made on the budget prepared by the Association. The designation shall be binding upon all Owners.

## 16.4 Allocation of Operating Expenses.

- 16.4.1 Commencing on the first day of the period covered by the annual budget, and until the adoption of the next annual budget, the Assessments for Operating Expenses and Reserves (if any) shall be allocated so that each Owner shall pay Operating Expenses, Special Assessments and Reserves based upon a fraction, the numerator of which is one (1) and the denominator of which is the total number of Lots in TOWNHOMES OF WEST LAKE conveyed to Owners.
- 16.4.2 In the event the Operating Expenses as estimated in the budget for a particular fiscal year are, after the actual Operating Expenses for that period Is known, less than the actual costs, then the difference shall, at the election of the Association: (i) be added to the calculation of Installment Assessments, as applicable, for the next ensuing fiscal year; or (ii) be immediately collected from the Owners as a Special Assessment. The Association shall have the unequivocal right to specially assess Owners retroactively on January 1st of any year for any shortfall in Installment Assessments, which Special Assessment shall relate back to the date that the Installment

Assessments could have been made. After the Turnover Date, no vote of the Owners shall be required for such Special Assessment (or for any other Assessment) except to the extent specifically provided herein. Prior to the Turnover, a Special Assessment may be levied by the Association with the approval of (i) a majority of the Board; and (ii) fifty-one percent (51%) of the Owners' Voting Interests present (in person or by proxy) at a duly noticed meeting of the members.

- 16.4.3 Each Owner agrees that so long as it does not pay more than the required amount it shall have no grounds upon which to object to either the method of payment or non-payment by other Owners of any sums due.
- 16.5 <u>General Assessments Allocation</u>. Installment Assessments and Reserves (if any) shall be uniform for all Lots improved with a Home, except as provided herein. Special Assessments and Reserves shall be allocated equally to each Owner.
- 16.6 <u>Use Fees and Individual Assessment</u>. Except as hereinafter specified to the contrary, Use Fees and Individual Assessments shall be made against the Owners benefiting from, or subject to, the special service or cost as specified by the Association.
- 16.7 Commencement of First Assessment. Assessments shall commence as to each Owner on the day of the conveyance of title of a Home to such Owner. The record title owner of a Lot is jointly and severally liable with the previous record title owner of the Lot for all unpaid Assessments that came due up to the time of transfer of title. A record title owner of a Lot, regardless of how title to the Lot has been acquired, including by purchase at a foreclosure sale or by deed in lieu of foreclosure, is liable for all Assessments that come due while such person or entity was the record title owner of the Lot. An Owner's liability for Assessments may not be avoided by waiver or suspension of the use or enjoyment of any Common Areas or by abandonment of the Lot upon which the Assessments are made.
- 16.8 <u>Shortfalls and Surpluses</u>. Each Owner acknowledges that because Installment Assessments, Special Assessments, and Reserves are allocated based on the formula provided herein, or upon the number of Lots conveyed to Owners in the prior fiscal year, it is possible the Association may collect more or less than the amount budgeted for Operating Expenses. Under no circumstances shall the Association be required to pay surplus Assessments to Owners.
- 16.9 <u>Budgets</u>. The initial budget prepared by Declarant is adopted as the budget for the period of operation until adoption of the first annual Association budget. Thereafter, annual budgets shall be prepared and adopted by the Association. Assessments shall be payable by each Owner as provided in this Declaration. THE INITIAL BUDGET OF THE ASSOCIATION IS PROJECTED (NOT BASED ON HISTORICAL OPERATING FIGURES). THEREFORE, IT IS POSSIBLE THAT ACTUAL ASSESSMENTS WILL BE LESS OR GREATER THAN PROJECTED.
- 16.10 <u>Establishment of Assessments</u>. Assessments shall be established in accordance with the following procedures:

- 16.10.1 Installment Assessments shall be established by the adoption of a twelve (12) month operating budget by the Board. The budget shall be in the form required by Section 720.303(6), Florida Statutes. The Board may from time to time determine when the Installment Assessments will be collected by the Association (i.e., monthly, quarterly, or annually). Unless otherwise established by the Board, Installment Assessments for Operating Expenses shall be collected in advance on a monthly basis.
- 16.10.2 Special Assessments and Individual Assessments may be established by the Association, from time to time, and shall be payable at such time or time(s) as determined by the Board.
- 16.10.3 Association may establish, from time to time, by resolution, rule or regulation, or by delegation to an officer or agent, including, a professional management company, Use Fees. The sums established shall be payable by the Owner utilizing the service or facility as determined by the Association.
- 16.11 <u>Initial Contribution</u>. The first purchaser of each Home from the Declarant, at the time of closing of the conveyance from Declarant to the purchaser, shall pay to the Association an initial contribution in the amount equal to Five Hundred and No/100 Dollars (\$500.00) (the "**Initial Contribution**"). The funds derived from the Initial Contributions are income to the Association and shall be used at the discretion of Board for any purpose, including without limitation, future and existing capital improvements, Operating Expenses, support costs and start-up costs.
- 16.12 Resale Contribution. After the Home has been conveyed by Declarant, there shall be collected from the purchaser upon every subsequent conveyance of an ownership interest In a Home by an Owner a resale contribution in the amount equal to Five Hundred and No/100 Dollars (\$500.00) (the "Resale Contribution"). The funds derived from the Resale Contributions are income to the Association and shall be used at the discretion of Board for any purpose, including without limitation, future and existing capital improvements, Operating Expenses, support costs and start-up costs.
- 16.13 Assessment Estoppel Certificates. No Owner shall sell or convey its interest in a Lot or Home unless all sums due to the Association have been paid in full and such Owner shall have received an estoppel certificate. Association shall prepare and maintain a ledger noting Assessments due from each Owner. The ledger shall be kept in the office of the Association, or its designees, and shall be open to Inspection by any Owner. Within fourteen (14) days of a written request therefor from an Owner, there shall be furnished to an Owner an estoppel certificate in writing setting forth whether the Assessments have been paid and/or the amount that is due as of any date. As to parties other than Owners who, without knowledge of error, rely on the certificate, the certificate shall be conclusive evidence of the amount of any Assessment therein stated. The Owner requesting the estoppel

certificate shall be required to pay the Association a reasonable sum to cover the costs of examining records and preparing such estoppel certificate.

- 16.14 Payment of Home Real Estate Taxes. Each Owner shall pay all taxes and obligations relating to its Lot, which, if not paid, could become a lien against the Lot that is superior to the lien for Assessments created by this Declaration.
- 16.15 Creation of the Lien and Personal Obligation. Each Owner, by acceptance of a deed or instrument of conveyance for the acquisition of title to a Lot, shall be deemed to have covenanted and agreed that the Assessments, and/or other charges and fees set forth herein, together with interest, late fees, costs and reasonable attorneys' fees and paraprofessional fees at all levels of proceedings including appeals, collections and bankruptcy, shall be a charge and continuing lien in favor of the Association encumbering the Lot and all personal property located thereon owned by the Owner against whom each such Assessment is made. The lien is effective from and after recording a Claim of Lien in the Public Records stating the legal description of the Lot, name of the Owner, and the amounts due as of that date, but shall relate back to the date that this Declaration is recorded. The Claim of Lien shall also cover any additional amounts, which accrue thereafter until satisfied. Each Assessment, together with interest, late fees, costs and reasonable attorneys' fees and paraprofessional fees at all levels including appeals, collections and bankruptcy, and other costs and expenses provided for herein, shall be the personal obligation of the person or entity that was the record title owner of the Lot at the time when the Assessment became due, as well as such record title owner's heirs, devisees, personal representatives, successors or assigns.
- 16.16 <u>Subordination of the Lien to Mortgages</u>. The lien for Assessments shall be subordinate to a bona fide first mortgage held by a Lender on any Home if the mortgage is recorded in the Public Records prior to the Claim of Lien. The lien for Assessments shall not be affected by any sale or transfer of a Lot, except in the event of a sale or transfer of a Home pursuant to a foreclosure (or by deed in lieu of foreclosure or otherwise) of a bona fide first mortgage held by a Lender, in which event, the acquirer of title, its successors and assigns, shall be liable for Assessments which became due prior to such sale or transfer to the extent provided in Section 720.3085, Florida Statutes. Any such unpaid Assessments, however, for which such acquirer of title is not liable may be reallocated and assessed to all Owners (including such acquirer of title) as a part of Operating Expenses. Any sale or transfer pursuant to a foreclosure (or by deed in lieu of foreclosure or otherwise pursuant to a foreclosure) shall not relieve the record title owner from liability for, nor the Lot from, the lien of any Assessments made thereafter. Nothing herein contained shall be construed as releasing the party liable for any delinquent Assessments from the payment thereof, or the enforcement of collection by means other than foreclosure. A Lender shall give written notice to the Association if the mortgage held by such Lender is in default. Association shall have the right, but not the obligation, to cure such default within the time periods provided in the mortgage held by such Lender. In the event Association makes such payment on behalf of a record title owner, the Association shall, in addition to all other rights reserved herein, be subrogated to all of the rights of the Lender. All amounts advanced on behalf of a record title owner pursuant

to this Section shall be added to Assessments payable by such record title owner with appropriate interest.

- 16.17 <u>Acceleration</u>. In the event of a default in the payment of any Assessment, the Association may accelerate the Assessments then due for up to the next ensuing twelve (12) month period.
- 16.18 Non-Payment of Assessments. If any Assessment is not paid within ten (10) days (or such other period of time established by the Board) after the due date, a late fee of Twenty-Five and no/100 Dollars (\$25.00) per month (or such greater amount established by the Board), together with interest in an amount equal to the maximum rate allowable by law (or such lesser rate established by the Board), per annum, beginning from the due date until paid in full, may be levied. The late fee shall compensate the Association for administrative costs, loss of use of money, and accounting expenses. The Association may, at any time, thereafter, bring an action at law against the record title owner personally obligated to pay the same, and/or foreclose the lien against the Lot, or both. The Association shall not be required to bring such an action If It believes that the best interests of the Association would not be served by doing so. There shall be added to the Assessment all costs expended in preserving the priority of the lien and all costs and expenses of collection, including attorneys' fees and paraprofessional fees, at all levels of proceedings, including appeals, collection and bankruptcy. No Owner may waive or otherwise escape liability for Assessments provided for herein by non-use of, or the waiver of the right to use the Common Areas or by abandonment of a Lot or Home. All payments on accounts shall be first applied to fines levied in accordance with the terms of this Declaration, interest accrued by the Association, then to any administrative late fee, then to costs and attorneys' fees, and then to the delinquent Assessment payment first due. The allocation of payment described in the previous sentence shall apply notwithstanding any restrictive endorsement, designation, or instruction placed on or accompanying a payment.
- 16.19 Exemption. The Board shall have the right to exempt any portion of TOWNHOMES OF WEST LAKE subject to this Declaration from the Assessments, provided that such part of TOWNHOMES OF WEST LAKE exempted is used (and as long as it is used) for any of the following purposes:
- 16.19.1 Any easement or other interest therein dedicated and accepted by the local public authority and devoted to public use; and
- 16.19.2 Any of TOWNHOMES OF WEST LAKE exempted from ad valorem taxation by the laws of the State of Florida or exempted from Assessments by other provisions of this Declaration.
- 16.20 Rights to Pay Assessments and Receive Reimbursement. The Association and any Lender shall have the right, but not the obligation, jointly and severally, and at their sole option, to pay any Assessments or other charges which are in default and which may or have become a lien or charge against any Lot or

Home. If so paid, the party paying the same shall be subrogated to the enforcement rights of the Association with regard to the amounts due.

- 16.21 Mortgagee Right. Each Lender may request in writing the Association notify such Lender of any default of the Owner of the Home subject to the Lender's mortgage which default is not cured within thirty (30) days after Association learns of such default. A failure by the Association to furnish notice to any Lender shall not result in liability of the Association because such notice is given as a courtesy to a Lender and the furnishing of such notice is not an obligation of the Association to Lender.
- 16.22 <u>Collection from Lessees</u>. If a Home is occupied by a Lessee and the Owner is delinquent in the payment of Assessments, the Association may demand from the Lessee payment to the Association of all monetary obligations, including without limitation, Assessments due from the Owner to the Association. So long as the Owner remains delinquent, future rent payments due to the Owner must be paid to the Association and shall be credited to the monetary obligations of the Owner to the Association; provided, however, if within fourteen (14) days from the written demand of the Association, the Lessee provides the Association with written evidence of making prepaid rent payments, the Lessee shall receive a credit for the prepaid rent for the applicable period of such prepaid rent.

# 17. <u>Information to Lenders and Owners</u>.

- 17.1 <u>Availability</u>. There shall be available for inspections upon request, during normal business hours or under other reasonable circumstances, to Owners and Lenders current copies of the Governing Documents.
- 17.2 <u>Copying</u>. Any Owner and/or Lender shall be entitled, upon written request, and at its cost, to a copy of the documents referred to above.
- 17.3 <u>Notice</u>. Upon written request by a Lender (identifying the name and address of the Lender and the name and address of the applicable Owner), the Lender will be entitled to timely written notice of:
- 17.3.1 Any condemnation loss or casualty loss which affects a material portion of a Home to the extent Association is notified of the same;
- 17.3.2 Any delinquency in the payment of Assessments owed by an Owner of a Home subject to a first mortgage held by the Lender, which remains uncured for a period of sixty (60) days;
- 17.3.3 Any lapse, cancellation, or material modification of any insurance policy or fidelity bond maintained hereunder; and
- 17.3.4 Any proposed action that specifically requires the consent of a Lender.

17.4 <u>Failure of Lender to Respond</u>. Any Lender who receives a written request to respond to proposed amendment(s) to the Governing Documents shall be deemed to have approved such amendment(s) if the Lender does not submit a response to any such request within sixty (60) days after it receives proper notice of the proposed amendment(s); provided such request is delivered to the Lender by certified or registered mail, return receipt requested.

# 18. Architectural Control.

- 18.1 <u>Architectural Control Committee</u>. The ACC shall be a permanent committee of the Association and shall administer and perform the architectural and landscape review and control functions relating to TOWNHOMES OF WEST LAKE. The ACC shall consist of a minimum of three (3) members who shall initially be named by Declarant and who shall hold office at the pleasure of Declarant. From and after the Community Completion Date, the Board shall have the same rights as Declarant with respect to the ACC.
- 18.2 <u>Membership</u>. There is no requirement that any member of the ACC be a member of the Association.
- 18.3 General Plan. It is the intent of this Declaration to create a general plan and scheme of development of TOWNHOMES OF WEST LAKE. Accordingly, the ACC shall have the right to approve or disapprove all architectural, landscaping, and improvements within TOWNHOMES OF WEST LAKE by Owners. The ACC shall have the right to evaluate all plans and specifications as to harmony of exterior design, landscaping, location of any proposed improvements, relationship to surrounding structures, topography and conformity with such other reasonable requirements as shall be adopted by ACC. The ACC may impose standards for construction and development which may be greater or more stringent than standards prescribed in applicable building, zoning, or other local governmental codes.
- 18.4 <u>Community Standards</u>. Each Owner and its contractors and employees shall observe, and comply with, the Community Standards that now or may hereafter be promulgated by the ACC. The Community Standards shall be effective from the date of adoption; shall be specifically enforceable by injunction or otherwise; and shall have the effect of covenants as if set forth herein verbatim. The Community Standards shall not require any Owner to alter the improvements previously constructed.
- 18.5 <u>Quorum</u>. A majority of the ACC shall constitute a quorum to transact business at any meeting. The action of a majority present at a meeting at which a quorum is present shall constitute the action of the ACC. In lieu of a meeting, the ACC may act in writing.
- 18.6 <u>Power and Duties of the ACC</u>. No improvements shall be constructed on a Lot, no exterior of a Home shall be repainted, no landscaping, sign, or improvements erected, removed, planted, or installed upon a Lot, nor shall any material addition to or

any change, replacement, or alteration of the improvements as originally constructed (visible from the exterior of the Home) be made until the plans and specifications showing the nature, kind, shape, height, materials, floor plans, color scheme, and the location of same shall have been submitted to and approved in writing by the ACC.

- 18.7 <u>Procedure</u>. In order to obtain the approval of the ACC, each Owner shall observe the following:
- 18.7.1 Each applicant shall submit an application to the ACC with respect to any proposed improvement or material change in an improvement, together with the required application(s) and other fee(s) as established by the ACC. The applications shall include such information as may be required by the application form adopted by the ACC. The ACC may also require submission of samples of building materials and colors proposed to be used. At the time of such submissions, the applicant shall, if requested, submit to the ACC, such site plans, plans and specifications for the proposed improvement, prepared and stamped by a registered Florida architect or residential designer, and landscaping and irrigation plans, prepared by a registered landscape architect or designer showing all existing trees and major vegetation stands and surface water drainage plan showing existing and proposed design grades, contours relating to the predetermined ground floor finish elevation, pool plans and specifications and the times scheduled for completion, all as reasonably specified by the ACC.
- 18.7.2 In the event the information submitted to the ACC is, in the ACC's opinion, incomplete or insufficient in any manner, the ACC may request and require the submission of additional or supplemental information. The applicant shall, within fifteen (15) days thereafter, comply with the request.
- 18.7.3 No later than forty-five (45) days after receipt of all information required by the ACC for final review, the ACC shall approve or deny the application in writing. The ACC shall have the right to refuse to approve any plans and specifications which are not suitable or desirable, in the ACC's sole discretion, for aesthetic or any other reasons or to impose qualifications and conditions thereon. In approving or disapproving such plans and specifications, the ACC shall consider the suitability of the proposed improvements, the materials of which the improvements are to be built, the site upon which the improvements are proposed to be erected, the harmony thereof with the surrounding area and the effect thereof on adjacent or neighboring property. In the event the ACC fails to respond within said forty-five (45) day period, the plans and specifications shall be deemed disapproved by the ACC.
- 18.7.4 Construction of all improvements shall be completed within the time period set forth in the application and approved by the ACC.
- 18.7.5 In the event that the ACC disapproves any plans and specifications, the applicant may request a rehearing by the ACC for additional review of the disapproved plans and specifications. The meeting shall take place no later than forty-five (45) days after written request for such meeting is received by the ACC, unless applicant waives this time requirement in writing. The ACC shall make a final written

decision no later than forty-five (45) days after such meeting. In the event the ACC fails to provide such written decision within said forty-five (45) days, the plans and specifications shall be deemed disapproved.

- 18.7.6 Upon final disapproval (even if the members of the Board and the ACC are the same), the applicant may appeal the decision of the ACC to the Board within forty-five (45) days of the ACC's written review and disapproval. Review by the Board shall take place no later than forty-five (45) days subsequent to the receipt by the Board of the applicant's request therefor. If the Board fails to hold such a meeting within forty-five (45) days after receipt of request for such meeting, then the plans and specifications shall be deemed disapproved. The Board shall make a final decision no later than sixty (60) days after such meeting. In the event the Board fails to provide such written decision within said sixty (60) days after such meeting, such plans and specifications shall be deemed disapproved. The decision of the ACC, or, if appealed, the Board, shall be final and binding upon the applicant, its heirs, legal representatives, successors and assigns.
- 18.8 <u>Alterations</u>. Any and all alterations, deletions, additions and changes of any type or nature whatsoever to then existing improvements or the plans or specifications previously approved by the ACC shall be subject to the approval of the ACC in the same manner as required for approval of original plans and specifications.
- 18.9 <u>Variances</u>. Association or ACC shall have the power to grant variances from any requirements set forth in this Declaration or from the Community Standards, on a case-by-case basis, provided that the variance sought is reasonable and results from a hardship upon the applicant. The granting of a variance shall not nullify or otherwise affect the right to require strict compliance with the requirements set forth herein or in the Community Standards on any other occasion.
- 18.10 <u>Permits</u>. Each Owner is solely responsible to obtain all required building and other permits from all governmental authorities having jurisdiction.
- 18.11 <u>Construction Activities</u>. The following provisions govern construction activities by Owners after consent of the ACC has been obtained:
- 18.11.1 Each Owner shall deliver to the ACC, if requested, copies of all construction and building permits as and when received by the Owner. Each construction site in TOWNHOMES OF WEST LAKE shall be maintained in a neat and orderly condition throughout construction. Construction activities shall be performed on a diligent, workmanlike and continuous basis. Roadways, easements, swales, Common Areas and other such areas in TOWNHOMES OF WEST LAKE shall be kept clear of construction vehicles, construction materials and debris at all times. No construction office or trailer shall be kept in TOWNHOMES OF WEST LAKE and no construction materials shall be stored in TOWNHOMES OF WEST LAKE, subject, however, to such conditions and requirements as may be promulgated by the ACC. All refuse and debris shall be removed or deposited in a dumpster on a daily basis. No materials shall be deposited or permitted to be deposited in any Common Areas or other Lots or be placed anywhere outside of the Lot upon which the construction is taking place. No hazardous waste or toxic

materials shall be stored, handled and used, including, without limitation, gasoline and petroleum products, except in compliance with all applicable federal, state and local statutes, regulations and ordinances, and shall not be deposited in any manner on, in or within the construction or adjacent property. All construction activities shall comply with the Community Standards. If an Owner (or any of its respective contractors and employees) shall fail to comply in any regard with the requirements of this Section, the ACC may require that such Owner post security with the Association in such form and such amount deemed appropriate by the ACC in its sole discretion.

- 18.11.2 There shall be provided to the ACC, if requested, a list (name, address, telephone number and identity of contact person), of all contractors, subcontractors, materialmen and suppliers (collectively, "Contractors") and changes to the list as they occur relating to construction. Contractors and their employees shall utilize those roadways and entrances into TOWNHOMES OF WEST LAKE as are designated by the ACC for construction activities. The ACC shall have the right to require that Contractor's employees check in at the designated construction entrances and to refuse entrance to persons and parties whose names are not registered with the ACC.
- 18.11.3 Each Owner is responsible for ensuring compliance with all terms and conditions of these provisions and of the Community Standards by all of its employees and Contractors. In the event of any violation of any such terms or conditions by any employee or Contractor, or, in the opinion of the ACC, the continued refusal of any employee or Contractor to comply with such terms and conditions, after five (5) days' notice and right to cure, the ACC shallhave, in addition to the other rights hereunder, the right to prohibit the violating employee or Contractor from performing any further services in TOWNHOMES OF WEST LAKE.
- 18.11.4 The ACC may, from time to time, adopt standards governing the performance or conduct of Owners, Contractors and their respective employees within TOWNHOMES OF WEST LAKE. Each Owner shall comply with such standards and cause its respective employees to also comply with same. The ACC may also promulgate requirements to be inserted in all contracts relating to construction within TOWNHOMES OF WEST LAKE and each Owner shall include the same therein.
- 18.12 <u>Inspection</u>. There is specifically reserved to the Association and ACC and to any agent or member of either of them, the right of entry and inspection upon any portion of TOWNHOMES OF WEST LAKE at any time within reasonable daytime hours, for the purpose of determining whether there exists any violation of the terms of any approval or the terms of this Declaration or the Community Standards.
- 18.13 <u>Violation</u>. Without limiting any other provision herein, if any improvement shall be constructed or altered without prior written approval, or in a manner which fails to conform with the approval granted, the Owner, shall, upon demand of the Association or the ACC, cause such improvement to be removed, or restored until approval is obtained or in order to comply with the plans and specifications originally approved. The applicable Owner shall be liable for the payment of all costs of removal or restoration, including all costs and attorneys' fees and paraprofessional fees at all levels including

appeals, collections and bankruptcy, incurred by the Association or ACC. The costs shall be deemed an Individual Assessment and enforceable pursuant to the provisions of this Declaration. The ACC and/or Association are specifically empowered to enforce the architectural and landscaping provisions of this Declaration and the Community Standards, by any legal or equitable remedy.

- 18.14 <u>Court Costs</u>. In the event that it becomes necessary to resort to litigation to determine the propriety of any constructed improvement or to cause the removal of any unapproved improvement, the prevailing party shall be entitled to recover court costs, expenses and attorneys' fees and paraprofessional fees at all levels, including appeals, collections and bankruptcy, in connection therewith.
- 18.15 <u>Certificate</u>. In the event that any Owner fails to comply with the provisions contained herein, the Community Standards, or other rules and regulations promulgated by the ACC, the Association and/or ACC may, in addition to all other remedies contained herein, record a Certificate of Non-Compliance against the Lot stating that the improvements on the Lot fail to meet the requirements of this Declaration and that the Lot is subject to further enforcement remedies.
- 18.16 <u>Certificate of Compliance</u>. If requested by an Owner, prior to the occupancy of any improvement constructed or erected on any Lot, the Owner shall obtain a Certificate of Compliance from the ACC, certifying that the Owner has complied with the requirements set forth herein. The ACC may, from time to time, delegate to a member or members of the ACC the responsibility for issuing the Certificate of Compliance. The issuance of a Certificate of Compliance does not abrogate the ACC's rights set forth in this Section 18.
- 18.17 Exculpation. The Association, the directors or officers of the Association, the ACC, the members of the ACC, or any person acting on behalf of any of them, shall not be liable for any cost or damages incurred by any Owner or any other party whatsoever, due to any mistakes in judgment, negligence, or any action of the Association, ACC or their members, officers, ordirectors, in connection with the approval or disapproval of plans and specifications. Each Owner agrees, individually and on behalf of its heirs, successors and assigns by acquiring title to a Lot, that it shall not bring any action or suit against the Association or their respective directors or officers, the ACC or the members of the ACC, or their respective agents, in order to recover any damages caused by the actions of the Association, or ACC or their respective members, officers, or directors in connection with the provisions of this Section. Association does hereby indemnify, defend and hold the ACC, and each of their members, officers, and directors harmless from all costs, expenses, and liabilities, including attorneys' fees and paraprofessional fees at all levels, including appeals, of all nature resulting by virtue of the acts of the Owners, the Association, ACC or their members, officers and directors. The Association, its directors or officers, the ACC or its members, or any person acting on behalf of any of them, shall not be responsible for any defects in any plans or specifications or the failure of same to comply with applicable laws or code nor for any defects in any improvements constructed pursuant thereto. Each

party submitting plans and specifications for approval shall be solely responsible for the sufficiency thereof and for the quality of construction performed pursuant thereto.

# 19. <u>Enforcement</u>.

- 19.1 Right to Cure. Should any Owner do any of the following:
- 19.1.1 Fail to perform its responsibilities as set forth herein or otherwise breach the provisions of the Declaration including, without limitation, any provision herein benefiting SWFWMD;
  - 19.1.2 Cause any damage to any improvement or Common Areas;
- 19.1.3 Impede the Association from exercising its rights or performing its responsibilities hereunder;
- 19.1.4 Undertake unauthorized improvements or modifications to a Lot or Common Areas; or
- 19.1.5 Impede the Association, where applicable, after reasonable prior written notice, shall have the right, through its agents and employees, to cure the breach, including, but not limited to, the entering upon the Lot and causing the default to be remedied and/or the required repairs or maintenance to be performed, or as the case may be, remove unauthorized improvements or modifications. The cost thereof, plus reasonable overhead costs and attorneys' fees and paraprofessional fees at all levels including appeals, collections and bankruptcy, incurred shall be assessed against the Owner as an Individual Assessment.
- 19.2 <u>Non-Monetary Defaults</u>. In the event of a violation by any Owner, other than the nonpayment of any Assessment or other monies, of any of the provisions of this Declaration, the Association shall notify the Owner of the violation, by written notice. If such violation is not cured as soon as practicable and in any event within seven (7) days after such written notice, the party entitled to enforce same may, at its option:
- 19.2.1 Commence an action to enforce the performance on the part of the Owner, orto enjoin the violation or breach or for equitable relief as may be necessary under the circumstances, including injunctive relief; and/or
  - 19.2.2 Commence an action to recover damages; and/or
- 19.2.3 Take any and all action reasonably necessary to correct the violation or breach.

All expenses incurred in connection with the violation or breach, or the commencement of any action against any Owner, including reasonable attorneys'

fees and paraprofessional fees at all levels including appeals, collections and bankruptcy shall be assessed against the Owner as an Individual Assessment, and shall be immediately due and payable without further notice.

- 19.3 <u>No Waiver</u>. The failure to enforce any right, provision, covenant or condition in this Declaration, shall not constitute a waiver of the right to enforce such right, provision, covenant or condition in the future.
- 19.4 Rights Cumulative. All rights, remedies, and privileges granted to Declarant, the Association and/or the ACC pursuant to any terms, provisions, covenants or conditions of this Declaration, or Community Standards, shall be deemed to be cumulative, and the exercise of any one or more shall neither be deemed to constitute an election of remedies, nor shall it preclude any of them from pursuing such additional remedies, rights or privileges as may be granted or as it might have by law.
- 19.5 Enforcement By or Against Other Persons. In addition to the foregoing, this Declaration or Community Standards may be enforced by, where applicable, Owners and/or the Association by any procedure at law or in equity against any person violating or attempting to violate any provision herein, to restrain such violation, to require compliance with the provisions contained herein, to recover damages, or to enforce any lien created herein. The Association has the right, but not the obligation, to enforce the provisions of this Declaration and the Community Standards. The expense of any litigation to enforce this Declaration or Community Standards shall be borne by the person against whom enforcement is sought, provided such proceeding results in a finding that such person was in violation of this Declaration or the Community Standards. SWFWMD shall have the right to enforce, by a proceeding at law or in equity, the provisions contained in the Declaration which relate to the maintenance, operation and repair of SWMS.
- 19.6 <u>Fines and Suspensions</u>. The Association may suspend, for reasonable periods of time, the rights of an Owner or an Owner's tenants, guests and invitees, or both, to use the Common Areas and may levy reasonable fines, not to exceed the maximum amounts permitted by Section 720.305(2), Florida Statutes, against an Owner, tenant, guest or invitee, for failure to comply with any provision of this Declaration including, without limitation, those provisions benefiting SWFWMD.
- 19.6.1 A fine may be levied on the basis of each day of a continuing violation, with a single notice and opportunity for hearing. Fines in the aggregate are not capped to any amount.
- 19.6.2 A fine or suspension may not be imposed without notice of at least fourteen (14) days to the person sought to be fined or suspended and an opportunity for a hearing before a committee of at least three (3) persons (the "Covenants Enforcement Committee") appointed by the Board who are not officers, directors or employees of the Association, or the spouse, parent, child, brother, sister of an officer, director or employee. If the Covenants Enforcement Committee does not by a

majority vote approve a fine or suspension, the same may not be imposed. The written notice of violation shall be in writing to the Owner, tenant, guest or invitee and detail the infraction or Infractions. Included in the notice shall be the date and time of the hearing of the Covenants Enforcement Committee. If the Association imposes a fine or suspension, the Association must provide written notice of such suspension by mail or hand delivery to the Owner or Lessee. The notice and hearing requirements under this Section 19.6.2 do not apply to suspensions imposed due to an Owner's failure to pay monetary obligations due to the Association; however, any such suspension must be approved at a properly noticed meeting of the Association's Board of Directors.

- 19.6.3 The non-compliance shall be presented to the Covenants Enforcement Committee acting as a tribunal, after which the Covenants Enforcement Committee shall hear reasons why a fine should not be imposed. The hearing shall be conducted in accordance with the procedures adopted by the Covenants Enforcement Committee from time to time. A written decision of the Covenants Enforcement Committee shall be submitted to the Owner, tenant, guest or invitee, as applicable, by not later than twenty-one (21) days after the meeting of the Covenant's Enforcement Committee. The Owner, tenant, guest or invitee shall have a right to be represented by counsel and to cross-examine witnesses.
- 19.6.4 The Covenants Enforcement Committee may impose a fine against the Owner in the amount of One Hundred and no/100 Dollars (\$100.00) (or any greater amount permitted by law from time to time) for each violation. Each day of noncompliance shall be treated as a separate violation and there is no cap on the aggregate amount the Covenants Enforcement Committee may fine an Owner, tenant, guest or invitee. Fines shall be paid not later than five (5) days after notice of the imposition of the fine. All monies received from fines shall be allocated as directed by the Board of Directors. Any fine in excess of One Thousand Dollars (\$1,000.00) shall constitute a lien against the applicable Lot, and a fine shall further be lienable to the extent otherwise permitted under Florida law.

# 20. Additional Rights.

- 20.1 <u>Management</u>. The Association may also contract with a third party ("Manager") for management of the Association and the Common Areas.
- 20.2 <u>Non-Liability</u>. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THE GOVERNING DOCUMENTS, THE ASSOCIATION SHALL NOT BE LIABLE OR RESPONSIBLE FOR, OR IN ANY MANNER A GUARANTOR OR INSURER OF, THE HEALTH, SAFETY OR WELFARE OF ANY OWNER, OCCUPANT OR USER OF ANY PORTION OF TOWNHOMES OF WEST LAKE INCLUDING, WITHOUT LIMITATION, RESIDENTS AND THEIR FAMILIES, GUESTS, LESSEES, LICENSEES, INVITEES, AGENTS, SERVANTS, CONTRACTORS, AND/OR SUBCONTRACTORS OR FOR ANY PROPERTY OF ANY SUCH WITHOUT LIMITING THE GENERALITY OF THE FOREGOING:

- 20.2.1 IT IS THE EXPRESS INTENT OF GOVERNING DOCUMENTS THAT THE VARIOUS PROVISIONS THEREOF WHICH ARE ENFORCEABLE BY THE ASSOCIATION AND WHICH GOVERN OR REGULATE THE USES OF TOWNHOMES OF WEST LAKE HAVE BEEN WRITTEN, AND ARE TO BE INTERPRETED AND ENFORCED, FOR THE SOLE PURPOSE OF ENHANCING AND MAINTAINING THE ENJOYMENT OF TOWNHOMES OF WEST LAKE AND THE VALUE THEREOF;
- 20.2.2 ASSOCIATION IS NOT EMPOWERED, AND HAS NOT BEEN CREATED, TO ACT AS AN AGENCY WHICH ENFORCES OR ENSURES THE COMPLIANCE WITH THE LAWS OF THE STATE OF FLORIDA AND/OR HILLSBOROUGH COUNTY OR PREVENTS TORTIOUS ACTIVITIES:
- 20.2.3 THE PROVISIONS OF GOVERNING DOCUMENTS SETTING FORTH THE USES OF ASSESSMENTS SHALL BE APPLIED ONLY AS LIMITATIONS ON THE USES OF ASSESSMENT FUNDS AND NOT AS CREATING A DUTY OF THE ASSOCIATION TO PROTECT OR FURTHER THE HEALTH, SAFETY, OR WELFARE OF ANY PERSON(S), EVEN IF ASSESSMENT FUNDS ARE CHOSEN TO BE USED FOR ANY SUCH REASON; AND
- 20.2.4 EACH OWNER (BY VIRTUE OF ITS ACCEPTANCE OF TITLE TO A HOME) AND EACH OTHER PERSON HAVING AN INTEREST IN OR LIEN UPON, OR MAKING A USE OF, ANY PORTION OF TOWNHOMES OF WEST LAKE (BY VIRTUE OF ACCEPTING SUCH INTEREST OR LIEN OR MAKING SUCH USE) SHALL BE BOUND BY THIS SECTION AND SHALL BE DEEMED TO HAVE AUTOMATICALLY WAIVED ANY AND ALL RIGHTS, CLAIMS, DEMANDS AND CAUSES OF ACTION AGAINST ASSOCIATION ARISING FROM OR CONNECTED WITH ANY MATTER FOR WHICH THE LIABILITY OF THE ASSOCIATION HAS BEEN DISCLAIMED IN THIS SECTION OR OTHERWISE. AS USED IN THIS SECTION, "ASSOCIATION" SHALL INCLUDE WITHIN ITS MEANING ALL OF THE ASSOCIATION'S DIRECTORS, OFFICERS, COMMITTEE AND BOARD MEMBERS, EMPLOYEES, AGENTS, AND CONTRACTORS (INCLUDING MANAGEMENT COMPANIES, SUBCONTRACTORS, SUCCESSORS AND ASSIGNS).
- 20.3 Resolution of Disputes. BY ACCEPTANCE OF A DEED, EACH OWNER AGREES THAT THE GOVERNING DOCUMENTS ARE VERY COMPLEX; THEREFORE, ANY CLAIM, DEMAND ACTION, OR CAUSE OF ACTION, WITH RESPECT TO ANY ACTION, PROCEEDING, CLAIM COUNTERCLAIM, OR CROSS CLAIM, WHETHER IN CONTRACT AND/OR IN TORT (REGARDLESS IF THE TORT ACTION IS PRESENTLY RECOGNIZED OR NOT), BASED ON, ARISING OUT OF, IN CONNECTION WITH, OR IN ANY WAY RELATED TO, THE GOVERNING DOCUMENTS, INCLUDING ANY COURSE OF CONDUCT, COURSE OF DEALING, VERBAL OR WRITTEN STATEMENT, VALIDATION, PROTECTION ENFORCEMENT ACTION OR OMISSION OF ANY PARTY, SHOULD BE HEARD IN A COURT PROCEEDING BY A JUDGE AND NOT A JURY IN ORDER TO BEST SERVE JUSTICE.

- 20.4 <u>Venue</u>. EACH OWNER ACKNOWLEDGES REGARDLESS OF WHERE SUCH OWNER (i) EXECUTED A PURCHASE AND SALE AGREEMENT; (ii) RESIDES, (iii) OBTAINS FINANCING OR (iv) CLOSED ON A HOME, EACH HOME IS LOCATED IN HILLSBOROUGH COUNTY, FLORIDA. ACCORDINGLY, AN IRREBUTTABLE PRESUMPTION EXISTS THAT THE APPROPRIATE VENUE FOR THE RESOLUTION OF ANY DISPUTE LIES IN HILLSBOROUGH COUNTY, FLORIDA. IN ADDITION TO THE FOREGOING, EACH OWNER AGREES THAT THE VENUE FOR RESOLUTION OF ANY DISPUTE LIES IN HILLSBOROUGH COUNTY, FLORIDA.
- 20.5 <u>Reliance</u>. BEFORE ACCEPTING A DEED TO A HOME, EACH OWNER HAS AN OBLIGATION TO RETAIN AN ATTORNEY IN ORDER TO CONFIRM THE VALIDITY OF THIS DECLARATION. BY ACCEPTANCE OF A DEED TO A HOME, EACH OWNER ACKNOWLEDGES THAT HE OR SHE HAS SOUGHT AND RECEIVED SUCH AN OPINION OR HAS MADE AN AFFIRMATIVE DECISION NOT TO SEEK SUCH AN OPINION.
- 20.6 <u>Use Name of "TOWNHOMES OF WEST LAKE"</u>. No person or entity shall use the name "TOWNHOMES OF WEST LAKE," its logo, or any derivative of such name or logo in any printed or promotional material without the Declarant's prior written approval. Until the Turnover, the Declarant shall have the sole right to approve the use of TOWNHOMES OF WEST LAKE name and logo, and such right shall automatically pass to the Association after the Turnover Date. However, Owners may use the name "TOWNHOMES OF WEST LAKE" in printed or promotional matter where such term is used solely to specify that particular property is located within TOWNHOMES OF WEST LAKE.
- 20.7 <u>Density Transfers</u>. If the record title owner of a Parcel develops the Parcel so that the number of Lots contained in such Parcel is less than the allowable number of Lots allocated by governmental authorities to that particular Parcel, the excess allowable Lots not used by such party (with respect to that Parcel) shall inure to the benefit of the Declarant.

#### 21. General Provisions.

- 21.1 <u>Authority of Board</u>. Except when a vote of the membership of the Association is specifically required, all decisions, duties, and obligations of the Association hereunder may be made by the majority of the Board. The Association and Owners shall be bound thereby.
- 21.2 <u>Severability</u>. Invalidation of any of the provisions of this Declaration by judgment or court order shall in no way affect any other provision, and the remainder of this Declaration shall remain in full force and effect.
- 21.3 <u>Execution of Documents</u>. Notwithstanding the foregoing, each Owner agrees, by its acceptance of a deed to a Lot or any other portion of TOWNHOMES OF WEST LAKE, to execute or otherwise join in any petition and/or other documents required

in connection with the creation of any special taxing district relating to TOWNHOMES OF WEST LAKE or any portion(s) thereof.

- 21.4 <u>Notices</u>. Any notice required to be sent to any person, firm, or entity under the provisions of this Declaration shall be deemed to have been properly sent when mailed, postpaid, to the last known address at the time of such mailing, or when transmitted by any form of Electronic Transmission.
- 21.5 <u>Florida Statutes</u>. Whenever this Declaration refers to the Florida Statutes, it shall be deemed to refer to the Florida Statutes as they exist and are effective on the date this Declaration is recorded in the Public Records, except to the extent provided otherwise in the Governing Documents as to any particular provision of the Florida Statutes.
- 21.6 <u>Title Documents</u>. Each Owner by acceptance of a deed to a Lot acknowledges that such Lot is subject to certain land use and title documents recorded in the Public Records (collectively, the "**Title Documents**"). Notwithstanding the foregoing, each Owner agrees, by its acceptance of a deed to a Lot: (i) to execute or otherwise join in any documents required in connection with the amendment, modification, or termination of the Title Documents; and (ii) that such Owner has waived its right to object to or comment on the form or substance of any amendment, modification, or termination of the Title Documents. Without limiting the foregoing, upon the Community Completion Date, the Association shall assume all of the obligations of Declarant under the Title Documents.
- 21.7 <u>Right to Contract for Telecommunications Services</u>. Association shall have the right, but not the obligation, to enter into one or more contracts for the provision of one or more Telecommunications Services for all or any part of TOWNHOMES OF WEST LAKE. If any such contract is established, the fees for the Telecommunications Services payable to the Telecommunications Provider shall be Operating Expenses and shall be included within the annual budget of the Association.
- 21.8 <u>Enforcement of Governing Documents</u>. Enforcement of the Governing Documents, including without limitation this Declaration, may be by proceeding at law for damages or in equity to compel compliance with the terms hereof or to prevent violation or breach of any of the covenants or terms herein. The Association, or any Owner may, but shall not be required to, seek enforcement of the Governing Documents.
- 21.9 <u>Electronic or Video Communication</u>. Wherever the Governing Documents require members' attendance at a meeting either "in person or by proxy," members may attend and participate at such meetings via telephone, real-time videoconferencing, or similar real-time electronic or video communication; provided, however, members may attend and participate in this manner only if a majority of the Board approved use of telephone, real-time videoconferencing, or similar real-time electronic or video communication for participation and attendance at meetings.

21.10 Electronic Transmission as Substitute for Writing. Wherever the Governing Documents require action by the Association to be taken in writing, such action may be taken by Electronic Transmission, with the exception of the following: (i) giving notice of a meeting called in whole or in part for the purpose of recalling and removing a member of the Board; and (ii) when levying fines, suspending use rights, requesting dispute resolution, or collecting payments for assessments and providing notice of lien claims.

# 22. Surface Water Management System.

- 22.1 General. The Association shall be responsible for maintenance of SWMS in TOWNHOMES OF WEST LAKE. All SWMS within TOWNHOMES OF WEST LAKE, excluding those areas (if any) normally maintained by the County or another governmental agency, will be the ultimate responsibility of the Association, whose agents, employees contractors and subcontractors may enter any portion of the SWMS and make whatever alterations, improvements or repairs that are deemed necessary to provide or restore property water management.
- 22.1.1 Except as permitted by the Permit, no construction activities may be conducted relative to any portion of the SWMS without the prior written consent of SWFWMD. Prohibited activities Include, but are not limited to digging or excavation; depositing fill, debris or any other material or Item; constructing or altering any water control structure; or any other construction to modify the SWMS. To the extent there exists within TOWNHOMES OF WEST LAKE a wetland mitigation area or any retention/detention ponds, no vegetation in these areas shall be removed, cut, trimmed or sprayed with herbicide without specific written approval from SWFWMD. Construction and maintenance activities which are consistent with the design and permit conditions approved by SWFWMD in the Permit may be conducted without specific written approval from SWFWMD.
- 22.1.2 No Owner or other person or entity shall unreasonably deny or prevent access to water management areas for maintenance, repair, or landscaping purposes, the Association or any appropriate governmental agency that may reasonably require access. Nonexclusive easements therefor are hereby specifically reserved and created.
- 22.1.3 No Lot, Parcel or Common Area shall be increased in size by filling in any lake, pond or other retention/detention areas which it abuts. No person shall fill, dike, riprap, block, divert or change the established retention/detention and drainage areas that have been or may be created without the prior written consent of the Association. No person other than the Association may draw water for Irrigation or other purposes from any lake, pond or other water management area, nor is any boating, swimming, or wading in such areas allowed.
- 22.1.4 All SWMS, excluding those areas (if any) maintained by the County or another governmental agency, will be the ultimate responsibility of the Association. The Association may enter any Lot, Parcel or Common Area and make whatever alterations, improvements or repairs are deemed necessary to provide,

maintain, or restore proper SWMS. The cost shall be part of the Operating Expenses. NO PERSON MAY REMOVE NATIVE VEGETATION THAT MAY BECOME ESTABLISHED WITHIN THE CONSERVATION AREAS. "REMOVAL" INCLUDES DREDGING, APPLICATION OF HERBICIDE, PULLING AND CUTTING.

- 22.1.5 Nothing in this Section shall be construed to allow any person to construct any new water management facility, or to alter any SWMS, without first obtaining the necessary permits from all governmental agencies having jurisdiction, including SWFWMD, the Association, its successors and assigns.
- 22.1.6 SWFWMD has the right to take enforcement measures, including a civil action for injunction and/or penalties, against the Association to compel it to correct any outstanding problems with the SWMS.
- 22.1.7 Any amendment of the Declaration affecting the SWMS or the operation and maintenance of the SWMS shall have the prior written approval of SWFWMD.
- 22.1.8 The Association shall exist in perpetuity. If, however, the Association shall cease to exist, the SWMS shall be transferred to and maintained by an entity in accordance with Subsection 12.3.3(c)(6) of the Environmental Resource Permit Applicant's Handbook Volume 1 dated effective October 1, 2013.
- 22.1.9 No Owner may construct or maintain any building, residence, or structure, or undertake or perform any activity in the wetlands, buffer areas, and upland conservation areas described in the approved plan or record Plat unless prior approval is received from SWFWMD pursuant to environmental resource permitting.
- 22.1.10 Each Owner within TOWNHOMES OF WEST LAKE at the time of the construction of a Home or structure shall comply with the construction plans for the SWMS approved and on file with SWFWMD.
- 22.1.11 Owners shall not remove native vegetation (including cattails) that becomes established within the retention/detention ponds abutting their property. Removal includes dredging, the application of herbicide, cutting, and the introduction of grass carp. Owners shall address any questions regarding authorized activities within the retention/detention ponds to SWFWMD, Brooksville Service Office, Surface Water Regulation Manager.
- 22.1.12 No Owner may construct or maintain any building, residence, or structure, or undertake or perform any activity within the 100-year floodplain described in the approved plan and/or record Plat of the subdivision unless prior approval is received from SWFWMD pursuant to environmental resource permitting.
- 22.1.13 No Owner may undertake any roadway improvements within this development unless prior written authorization or notification of exemption is received from SWFWMD pursuant to environmental resource permitting.

- 22.2 <u>Proviso</u>. Notwithstanding any other provision in this Declaration, no amendment of the Governing Documents by any person, and no termination or amendment of this Declaration, will be effective to change the Association's responsibilities for the SWMS, unless the amendment has been consented to in writing by SWFWMD. Any proposed amendment that would affect the SWMS must be submitted to SWFWMD for a determination of whether the amendment necessitates a modification of the Permit.
- 22.3 <u>Provision for Budget Expense</u>. In the event TOWNHOMES OF WEST LAKE has on site wetland mitigation (as defined in the regulations) that requires monitoring and maintenance, the Association shall include in its budget an appropriate allocation of funds for monitoring and maintenance of the wetland mitigation area(s) each year until SWFWMD determines that the area(s) is successful in accordance with the Permit.
- 22.4 Wetland Conservation Areas. Some Lots may abut or contain Wetland Conservation Areas, which are protected under the County Land Development Code (the "Wetland Conservation Areas"). The Wetland Conservation Areas must be permanently retained in a natural state, and may not be altered from their present state, except as may be specifically authorized in writing by the County. Unless authorized in writing by the County, and unless specifically conforming to the Management Plan developed and adopted by the County, Owners of Homes abutting Wetland Conservation Areas shall not remove native vegetation (including cattails) that become established within the Wetland Conservation Areas abutting their Home. Removal includes dredging, the application of herbicide, cutting, and the introduction of grass carp. Owners shall address any questions regarding authorized activities within the Wetland Conservation Areas to the SWFWMD, Surface Water Regulation Manager.

THE ASSOCIATION MAKES NO REPRESENTATION CONCERNING THE CURRENT OR FUTURE WATER LEVELS IN ANY OF THE WATER BODIES IN TOWNHOMES OF LAKE; PROVIDED, FURTHER, THE **ASSOCIATION BEARS** RESPONSIBILITY TO ATTEMPT TO ADJUST OR MODIFY THE WATER LEVELS SINCE SUCH LEVELS ARE SUBJECT TO SEASONAL GROUNDWATER AND RAINFALL FLUCTUATIONS THAT ARE BEYOND THE CONTROL OR THE ASSOCIATION. BY ACCEPTANCE OF A DEED TO A HOME OR LOT. EACH OWNER ACKNOWLEDGES THAT THE WATER LEVELS OF ALL WATER BODIES MAY VARY. THERE IS NO GUARANTEE BY THE ASSOCIATION THAT WATER LEVELS WILL BE CONSTANT OR AESTHETICALLY PLEASING AT ANY PARTICULAR TIME; AT TIMES, WATER LEVELS MAY BE NONEXISTENT.

22.5 <u>Use Restrictions for Wetland Conservation Areas</u>. The Wetland Conservation Areas may in no way be altered from their natural or permitted state. These use restrictions may be defined on the Permit, and the Plats associated with TOWNHOMES OF WEST LAKE. Activities prohibited within the conservation areas include, but are not limited to, the following:

- 22.5.1 No structures or construction of any kind may be erected;
- 22.5.2 No filling, excavation, dredging, prop-dredging, grading, paving, clearing, timbering, ditching, draining, contamination, or other development shall be permitted;
- 22.5.3 No activity may be done or performed which would adversely affect or impair (i) endangered or threatened species of special concern as to nesting, reproduction, food source, habitat or cover or affect the vegetation itself; (ii) available habitat for fish and aquatic life or result in emigration from adjacent or associated ecosystems and macro habitats; (iii) existing biosystems or ecosystems; or (iv) recovery of an impaired system;
- 22.5.4 No organic or Inorganic matter or deleterious substances or chemical compounds may be discharged or placed in the Wetland Conservation Areas;
- 22.5.5 Surface use except for purposes that permit the land or water area to remain predominately in its natural condition;
- 22.5.6 Activities detrimental to drainage, flood control, water conservation, erosion control, or fish and wildlife habitat preservation or conservation;
- 22.5.7 Acts or uses detrimental to such aforementioned retention and maintenance of land or water areas;
- 22.5.8 Acts or uses detrimental to the preservation of any features or aspects of the property having historical, archeological or cultural significance;
- 22.5.9 No Owner within TOWNHOMES OF WEST LAKE may construct or maintain any building, residence, or structure, or undertake or perform any activity in the Wetland Conservation Areas described in the Permit and recorded plat(s) of TOWNHOMES OF WEST LAKE, including the wetlands, wetland mitigation area(s), buffer area(s), upland conservation area(s) and drainage easement(s), unless prior approval is received from the SWFWMD; and
- 22.5.10 Each Owner within TOWNHOMES OF WEST LAKE at the time of construction of a building, residence, or structure shall comply with the construction plans for the Surface Water Management System approved and on file with the SWFWMD.

LOTS MAY CONTAIN OR ABUT CONSERVATION AREAS WHICH ARE PROTECTED UNDER RECORDED CONSERVATION EASEMENTS. THESE AREAS MAY NOT BE ALTERED FROM THEIR PRESENT CONDITIONS EXCEPT IN ACCORDANCE WITH THE RESTORATION PROGRAM INCLUDED IN THE CONSERVATION EASEMENT, OR TO REMOVE EXOTIC OR NUISANCE VEGETATION, INCLUDING, WITHOUT LIMITATION, MELALEUCA, BRAZILIAN PEPPER, AUSTRALIAN PINE, JAPANESE CLIMBING FERN, CATTAILS, PRIMROSE WILLOW, AND GRAPE VINE. THE

ASSOCIATION IS RESPONSIBLE FOR PERPETUAL MAINTENANCE OF SIGNAGE REQUIRED BY THE PERMIT ISSUED BY THE SWFWMD, WHICH MAINTENANCE SHALL BE PERFORMED TO THE GREATEST DEGREE LAWFUL BY THE ASSOCIATION.

## **EXHIBIT 1**

#### LEGAL DESCRIPTION

A parcel of land lying in Section 15, Township 28 South, Range 17 East, Hillsborough County, Florida, and being more particularly described as follows:

COMMENCE at the Northeast corner of said Section 15; thence along the North boundary of the Northeast 1/4 of said Section 15, N.89°11'47"W., 92.29 feet to a point on a curve on the West Right of Way of SHELDON ROAD, per Official Records Book 8465, Page 688 of the Public Records of Hillsborough County, Florida, said point also being the POINT OF BEGINNING; thence along said West Right of Way line, Southerly, 59.55 feet along the arc of said curve to the left having a radius of 15271.86 feet and a central angle of 00°13'24" (chord bearing S.02°28'04"W., 59.55 feet); thence S.02°40'57"W.,12.48 feet to a point on the South boundary of the North 72.00 feet of the Northeast 1/4 of said Section 15; thence along a line lying 72.00 feet South of and parallel to the North boundary of the Northeast 1/4 of said Section 15 the following two (2) courses: 1) N.89°11'47"W., 1238.88 feet; 2) N.89°14'08"W., 1330.94 feet to a point on the East boundary of the East 1/2 of the Northeast 1/4 of the Northwest 1/4 of said Section 15; thence along said East boundary and the East boundary of the Southeast 1/4 of the Northwest 1/4 of said Section 15, S.00°41'00"W., 2579.91 feet to the Southeast corner of the Southeast 1/4 of the Northwest 1/4 of said Section 15; thence along the South boundary of the Southeast 1/4 of the Northwest 1/4 of said Section 15, N.89°07'35"W., 1330.14 feet to the Southwest comer of the Southeast 1/4 of the Northwest 1/4 of said Section 15; thence along the West boundary of the Southeast 1/4 of the Northwest 1/4 of said Section 15, N.00°45'30"E., a distance of 1324.90 feet to the Southwest corner of the Northeast corner of the Northwest ¼ of said Section 15: thence along the West boundary of the West 1/2 of the Northeast 1/4 of the Northwest 1/4 of said Section 15, N.00°47'55"E., a distance of 1324.90 feet to the Northwest corner of the Northeast 1/4 of the Northwest 1/4 of said Section 15; thence along the North boundary of the Northeast 1/4 of the Northwest 1/4 of said Section 15, S.89°13'03"E., 1325.73 feet to the Northeast corner of the Northeast 1/4 of the Northwest 1/4 of said Section 15; thence along said North boundary of the Northeast 1/4 of said Section 15 also being the South boundary of SHELDON WEST per Condo Book 2, Page 25 of the Public Records of Hillsborough County, Florida the following two (2) courses: 1) S.89°14'08"E., 1331.09 feet; 2) S.89°11'47"E., 1241.01 feet to the POINT OF BEGINNING.

Containing 85.075 acres, more or less.

## **EXHIBIT 2**

# AMENDED AND RESTATED ARTICLES OF INCORPORATION OF TOWNHOMES OF WEST LAKE COMMUNITY ASSOCIATION, INC.

In compliance with the requirements of the laws of the State of Florida, and for the purpose of forming a corporation not-for-profit, the undersigned does hereby acknowledge:

- 1. <u>Name of Corporation</u>. The name of the corporation is TOWNHOMES OF WEST LAKE COMMUNITY ASSOCIATION, INC., a Florida corporation not-for-profit (the "**Association**").
- 2. <u>Principal Office</u>. The principal office of the Association is 4343 Anchor Plaza Parkway, Suite 200, Tampa, Florida 33634.
- 3. <u>Registered Office, Registered Agent.</u> The street address of the Registered Office of the Association is 2701 is 2701 N. Rocky Point Drive, Suite 900, Tampa, Florida 33607. The name of the Registered Agent of the Association is: Pennington, P.A.
- 4. <u>Definitions</u>. The COMMUNITY DECLARATION FOR TOWNHOMES OF WEST LAKE (the "**Declaration**") will be recorded in the Public Records of Hillsborough County, Florida, and shall govern all of the operations of a community to be known as TOWNHOMES OF WEST LAKE. All initially capitalized terms not defined herein shall have the meanings set forth in the Declaration. Turnover of control of the Association from the Declarant to the owners occurred several years ago. All rights and obligations of the Declarant have passed to the Association. All references to Declarant in these Articles of Incorporation are hereby deleted.
- 5. <u>Purpose of the Association</u>. The Association is formed to: (a) provide for ownership, operation, maintenance and preservation of the Common Areas, and improvements thereon; (b) performs the duties delegated to it in the Declaration, Bylaws and these Articles; and (c) administer the interests of the Association and the Owners.
- 6. <u>Not-For-Profit</u>. Association is a not-for-profit Florida corporation and does not contemplate pecuniary gain to, or profit for, its members.
- 7. <u>Powers of the Association</u>. Association shall, subject to the limitations and reservations set forth in the Declaration, have all the powers, privileges and duties reasonably necessary to discharge its obligations, including, but not limited to, the following:
- 7.1 To perform all the duties and obligations of the Association set forth in the Declaration and Bylaws, as herein provided;

- 7.2 To enforce, by legal action or otherwise, the provisions of the Declaration and Bylaws and of all rules, regulations, covenants, restrictions and agreements governing or binding Association and TOWNHOMES OF WEST LAKE;
- 7.3 To operate and maintain the SWMS. The Association shall operate, maintain and manage the SWMS in a manner consistent with the Permit requirements and applicable SWFWMD rules, and shall assist in the enforcement of the provisions of the Declaration that relate to the SWMS. The Association shall levy and collect adequate assessments against members of the Association for the costs of maintenance and operation of the SWMS;
- 7.4 To fix, levy, collect and enforce payment, by any lawful means, of all Assessments pursuant to the terms of the Declaration, these Articles and Bylaws;
- 7.5 To pay all Operating Expenses, including, but not limited to, all licenses, taxes or governmental charges levied or imposed against the property of the Association:
- 7.6 To acquire (by gift, purchase or otherwise), annex, own, hold, improve, build upon, operate, maintain, convey, grant rights and easements, sell, dedicate, lease, transfer or otherwise dispose of real or personal property (including the Common Areas) in connection with the functions of the Association except as limited by the Declaration;
- 7.7 To borrow money, upon the approval of a majority of the Board and fifty-one percent (51%) of the total Voting Interests, in person or by proxy, at a duly called meeting of the members, mortgage, pledge, deed in trust, or hypothecate any or all of its real or personal property as security for money borrowed or debts incurred, including without limitation, the right to collateralize any such indebtedness with the Association's Assessment collection rights. A quorum for any meeting of the members for the purpose of any action taken under this Section 7.7 shall be established by the presence, in person or by proxy, of the members entitled to cast thirty percent (30%) of the total Voting Interests;
- 7.8 To dedicate, grant, license, lease, concession, create easements upon, sell or transfer all or any part of TOWNHOMES OF WEST LAKE to any public agency, entity, authority, utility or other person or entity for such purposes and subject to such conditions as it determines and as provided in the Declaration;
- 7.9 To participate in mergers and consolidations with other non-profit corporations organized for the same purposes;
- 7.10 To adopt, publish, promulgate or enforce rules, regulations, covenants, restrictions or agreements governing Association, TOWNHOMES OF WEST LAKE, the Common Areas, Lots, Parcels and Homes as provided in the Declaration and to effectuate all of the purposes for which the Association is organized.

- 7.11 To have and exercise any and all powers, rights and privileges which a corporation organized under Chapter 617 or Chapter 720, Florida Statutes, by law may now or hereafter have or exercise;
- 7.12 To employ personnel and retain independent contractors to contract for management of the Association, TOWNHOMES OF WEST LAKE, and the Common Areas as provided in the Declaration and to delegate in such contract all or any part of the powers and duties of the Association;
- 7.13 To contract for services to be provided to, or for the benefit of, the Association, Owners, the Common Areas, and TOWNHOMES OF WEST LAKE as provided in the Declaration, such as, but not limited to, telecommunications services, maintenance, garbage pick-up, and utility services; and
- 7.14 To establish committees and delegate certain of its functions to those committees.
- 8. <u>Voting Rights</u>. Owners shall have the voting rights set forth in the Declaration.
- 9. <u>Board of Directors</u>. The affairs of the Association shall be managed by a Board of odd number with not less than three (3) or more than five (5) members. The initial number of Directors shall be three (3). Board members shall be appointed and/or elected as stated in the Bylaws. After the Turnover Date, the election of Directors shall be held at the annual meeting. The names and addresses of the members of the first Board who shall hold office until their successors are appointed or elected, or until removed, are as follows:

Betty Valenti 4343 Anchor Plaza Parkway, Suite 200, Tampa FL 33634 Dan Waibel 4343 Anchor Plaza Parkway, Suite 200, Tampa FL 33634 Chloe Firebaugh 4343 Anchor Plaza Parkway, Suite 200, Tampa FL 33634

- 10. <u>Dissolution</u>. In the event of the dissolution of the Association other than incident to a merger or consolidation, any member may petition the Circuit Court having jurisdiction of the Judicial Circuit of the State of Florida for the appointment of a receiver to manage its affairs of the dissolved Association and to manage the Common Areas, in the place and stead of the Association, and to make such provisions as may be necessary for the continued management of the affairs of the dissolved Association and its properties. In the event of termination, dissolution or final liquidation of the Association, the responsibility of the operation and maintenance of the SWMS must be transferred to and accepted by an entity that would comply with 12.3.3(c)(6) of the Environmental Resource Permit Applicant's Handbook Volume 1 dated effective October 1, 2013.
- 11. <u>Duration</u>. Existence of the Association shall commence with the filing of these Articles with the Secretary of State, Tallahassee, Florida. The Association shall exist in perpetuity.

## 12. Amendment.

- 12.1 <u>General Restrictions on Amendments</u>. If the prior written approval of any governmental entity or agency having jurisdiction is required by applicable law or governmental regulation for any amendment to these Articles, then the prior written consent of such entity or agency must also be obtained. No amendment shall be effective until it is recorded in the Public Records.
- 12.2 Amendments From and After Turnover. After the Turnover, but subject to the general restrictions on amendments set forth above, these Articles may be amended with the approval of (i) a majority of the Board; and (ii) fifty-one percent (51%) of the total Voting Interests present, in person or by proxy, at a duly called meeting of the members. A quorum for any meeting of the members for the purpose of adopting amendments after the Turnover shall be established by the presence, in person or by proxy, of the members entitled to cast thirty percent (30%) of the total Voting Interests.
- 12.3 Compliance with HUD, FHA, VA, FNMA, GNMA and SWFWMD. Subject to the general restrictions on amendments set forth above, the Board shall have the right to amend these Articles, from time to time, to make such changes, modifications and additions therein and thereto as may be requested or required by HUD, FHA, VA, FNMA, GNMA, SWFWMD or any other governmental agency or body as a condition to, or in connection with such agency's or body's regulatory requirements or agreement to make, purchase, accept, insure, guaranty or otherwise approve loans secured by mortgages on Lots. In addition, the Board may amend these Articles as it deems necessary or appropriate to make the terms of these Articles consistent with applicable law in effect from time to time. No approval or joinder of the Owners, or any other party shall be required or necessary to any such amendments by the Board. Any such amendments by the Board shall require the approval of a majority of the Board.

#### 13. Limitations.

- 13.1 <u>Declaration is Paramount</u>. No amendment may be made to these Articles which shall in any manner reduce, amend, affect or modify the terms, conditions, provisions, rights and obligations set forth in the Declaration.
- 13.2 <u>Bylaws</u>. These Articles shall not be amended in a manner that conflicts with the Bylaws.
- 14. Officers. The Board shall elect a President, Vice-President, Secretary, Treasurer, and as many Vice-Presidents, Assistant Secretaries and Assistant Treasurers as the Board shall from time to time determine. The names and addresses of the Officers who shall serve until their successors are elected by the Board are as follows:

President: Betty Valenti
Vice-President: Dan Waibel
Secretary: Chloe Firebaugh
Treasurer: Chloe Firebaugh

- 15. <u>Indemnification of Officers and Directors</u>. Association shall and does hereby indemnify and hold harmless every Director and every Officer, their heirs, executors and administrators, against all loss, cost and expenses reasonable incurred in connection with any action, suit or proceeding to which such Director or Officer may be made a party by reason of being or having been a Director or Officer of the Association, including reasonable counsel fees and paraprofessional fees at all levels of proceeding. This indemnification shall not apply to matters wherein the Director or Officer shall be finally adjudged in such action, suit or proceeding to be liable for or guilty of gross negligence or willful misconduct. The foregoing rights shall be in addition to, and not exclusive of, all other rights to which such Director or Officers may be entitled.
- 16. <u>Transactions in which Directors or Officers are Interested</u>. No contract or transaction between Association and one (1) or more of its Directors or Officers or between Association and any other corporation, partnership, the Association, or other organization in which one (1) or more of its Officers or Directors are Officers, Directors or employees or otherwise interested shall be invalid, void or voidable solely for this reason, or solely because the Officer or Director is present at, or participates in, meetings of the Board thereof which authorized the contract or transaction, or solely because said Officers' or Directors' votes are counted for such purpose. No Director or Officer of the Association shall incur liability by reason of the fact that such Director of Officer may be interested in any such contract or transaction. Interested Directors shall disclose the general nature of their interest and maybe counted in determining the presence of a quorum at a meeting of the Board which authorized the contract or transaction.

## **EXHIBIT 3**

# AMENDED AND RESTATED BYLAWS OF TOWNHOMES OF WEST LAKE COMMUNITY ASSOCIATION, INC.

- 1. <u>Name and Location</u>. The name of the corporation is TOWNHOMES OF WEST LAKE COMMUNITY ASSOCIATION, INC. (the "**Association**"). The principal office of the corporation shall be located at 4343 Anchor Plaza Parkway, Suite 200, Tampa, Florida 33634, or at such other location determined by the Board of Directors (the "**Board**") from time to time. Turnover of control of the Association from the Declarant to the owners occurred several years ago. All rights and obligations of the Declarant have passed to the Association. All references to Declarant and Pre-Turnover Director in these By-Laws are hereby deleted.
- 2. <u>Definitions</u>. The definitions contained in the COMMUNITY DECLARATION FOR TOWNHOMES OF WEST LAKE (the "**Declaration**") relating to the residential community known as TOWNHOMES OF WEST LAKE, recorded, or to be recorded, in the Public Records of Hillsborough County, Florida, are incorporated herein by reference and made a part hereof. In addition to the terms defined in the Declaration, the following terms shall have the meanings set forth below:

"Minutes" shall mean the minutes of all member and Board meetings, which shall be in the form required by the Florida Statutes. In the absence of governing Florida Statutes, the Board shall determine the form of the minutes.

"Official Records" shall mean all records required to be maintained by the Association pursuant to Section 720.303(4), Florida Statutes, as amended from time to time.

# 3. Members.

- 3.1 <u>Voting Interests</u>. Each Owner shall be a member of the Association. No person who holds an interest in a Lot only as security for the performance of an obligation shall be a member of the Association. Membership shall be appurtenant to, and may not be separated from, ownership of any Lot. There shall be one (1) vote appurtenant to each Lot. For the purposes of determining who may exercise the Voting Interest associated with each Lot, the following rules shall govern:
- 3.1.1 Home Owned By Husband and Wife. Either the husband or wife (but not both) may exercise the Voting Interest with respect to a Lot. In the event the husband and wife cannot agree, neither may exercise the Voting Interest.
- 3.1.2 <u>Trusts</u>. In the event that any trust owns a Lot, the Association shall have no obligation to review the trust agreement with respect to such trust. By way of example, if the Lot is owned by Robert Smith, as Trustee, Robert Smith shall be deemed the Owner of the Lot for all Association purposes. If the Lot is owned by Robert Smith as Trustee for the Laura Jones Trust, then Robert Smith shall be deemed the

member with respect to the Lot for all Association purposes. If the Lot is owned by the Laura Jones Trust, and the deed does not reference a trustee, then Laura Jones shall be deemed the member with respect to the Lot for ail Association purposes. If the Lot is owned by the Jones Family Trust, the Jones Family Trust may not exercise its Voting Interest unless it presents to the Association, in the form of an attorney opinion letter or affidavit reasonably acceptable to the Association, the identification of the person who should be treated as the member with respect to the Lot for all Association purposes. If Robert Smith and Laura Jones, as Trustees, hold title to a Lot, either trustee may exercise the Voting Interest associated with such Lot. In the event of a conflict between trustees, the Voting Interest for the Lot in question cannot be exercised. In the event that any other form of trust ownership is presented to the Association, the decision of the Board as to who may exercise the Voting Interest with respect to any Lot shall be final. The Association shall have no obligation to obtain an attorney opinion letter in making its decision, which may be made on any reasonable basis whatsoever.

- 3.1.3 <u>Corporations</u>. If a Lot is owned by a corporation, the corporation shall designate a person, an officer, employee, or agent who shall be treated as the member who can exercise the Voting Interest associated with such Lot.
- 3.1.4 Partnerships. If a Lot is owned by a limited partnership, any one of the general partners may exercise the Voting Interest associated with such Lot. By way of example, if the general partner of a limited partnership is a corporation, then the provisions hereof governing corporations shall govern which person can act on behalf of the corporation as general partner of such limited partnership. If a Lot is owned by a general partnership, any one of the general partners may exercise the Voting Interest associated with such Lot. In the event of a conflict among general partners entitled to exercise a Voting Interest, the Voting Interest for such Lot cannot be exercised.
- 3.1.5 <u>Multiple Individuals</u>. If a Lot is owned by more than one individual, any one of such individuals may exercise the Voting Interest with respect to such Lot. In the event that there is a conflict among such individuals, the Voting Interest for such Lot cannot be exercised.
- 3.1.6 <u>Liability of the Association</u>. The Association may act in reliance upon any writing or instrument or signature, whether original or by Electronic Transmission, which the Association, in good faith, believes to be genuine, may assume the validity and accuracy of any statement or assertion contained in such a writing or instrument, and may assume that any person purporting to give any writing, notice, advice or instruction in connection with the provisions hereof has been duly authorized to do so. So long as the Association acts in good faith, the Association shall have no liability or obligation with respect to the exercise of Voting Interests, and no election shall be invalidated (in the absence of fraud) on the basis that the Association permitted or denied any person the right to exercise a Voting Interest. In addition, the Board may impose additional requirements respecting the exercise of Voting Interests (e.g., the execution of a Voting Certificate).

- 3.2 <u>Annual Meetings</u>. The annual meeting of the members (the **"Annual Members Meeting"**) shall be held at least once each calendar year on a date, at a time, and at a place to be determined by the Board.
- 3.3 <u>Special Meetings of the Members</u>. Special meetings of the members (a "Special Members Meeting•) may be called by the President, a majority of the Board, or upon written request of thirty percent (30%) of the Voting Interests of the members. The business to be conducted at a Special Members Meeting shall be limited to the extent required by Florida Statutes.
- 3.4 Notice of Members Meetings. Written notice of each members meeting shall be given by, or at the direction of, any officer of the Board or any management company retained by the Association. A copy of the notice shall be given to each member entitled to vote, not less than ten (10) days before the meeting (provided, however, in the case of an emergency, two (2) days' notice will be deemed sufficient), unless otherwise required by Florida law. Written notice is effective (i) when mailed. if mailed postpaid and correctly addressed to the members' address last appearing on the books; or (ii) when transmitted by any form of Electronic Transmission. The notice shall specify the place, day, and hour of the meeting and, in the case of a Special Members Meeting, the purpose of the meeting. Alternatively, and to the extent not prohibited by the Florida Statutes, as amended from time to time, the Board may, by majority consent, adopt from time to time, other procedures for giving notice to the members of the Annual Members Meeting or a Special Members Meeting. By way of example, and not of limitation, such notice may be included in a newsletter sent to each member.
- 3.5 Quorum of Members. A quorum for purposes of conducting business shall be established by the presence, in person or by proxy, of the members entitled to cast ten percent (10%) of the total Voting Interests. To the extent permitted by applicable law, as amended from time to time, members may attend members' meetings and vote as if physically present via telephone, real-time videoconferencing, or similar real-time electronic or video communication. A member's attendance via telephone, real-time videoconferencing, or similar real-time electronic or video communication shall count toward the quorum requirements as if such member was physically present. In the event members elect not to be physically present at a members' meeting, a speaker must be used that the conversation of such members may be heard by the Board or committee members attending in person as well as by any Owners present at the meeting. Notwithstanding the foregoing or any other provision of these Bylaws to the contrary, members may attend and participate via telephone, real-time videoconferencing, or similar real-time electronic or video communication only if a majority of the Board approved such manner of attendance.
- 3.6 <u>Adjournment of Members Meetings</u>. If, however, a quorum shall not be present at any members meeting, the meeting may be adjourned as provided in the Florida Statutes. In the absence of a provision in the Florida Statutes, the members present shall have power to adjourn the meeting and reschedule it on another date.

- 3.7 <u>Action of Members</u>. Decisions that require a vote of the members must be made by a concurrence of a majority of the Voting Interests present in person or by proxy, represented at a meeting at which a quorum has been obtained unless provided otherwise in the Declaration, the Articles, or these Bylaws.
- 3.8 Proxies. At all meetings, members may vote their Voting Interests in person or by proxy. In addition, to the extent permitted by the Board and to extent the Association adopted technology that facilitates voting remotely, members may also cast their votes utilizing such technology and participating via telephone, real-time videoconferencing, or similar real-time electronic or video communication. All proxies shall comply with the provisions of Section 720.306(8), Florida Statutes, as amended from time to time, be in writing, and be filed with the Secretary at, or prior to, the meeting. Proxyholders may also attend and/or participate via telephone, real-time videoconferencing, or similar real-time electronic or video communication so long as the proxies are delivered to the Secretary at or prior to the meeting and otherwise in compliance with this Section 3.8. Every proxy shall be revocable prior to the meeting for which it is given.

# 4. Board of Directors.

- 4.1 <u>Number</u>. The affairs of the Association shall be managed by a Board consisting of five (5) persons. Board members elected by Owners must be members of the Association.
- 4.2 <u>Term of Office</u>. At the Annual Members Meeting after this amendment is recorded in the Public Records of Hillsborough County, the members will elect three (3) Directors. The two (2) candidates with the most votes shall serve as Directors for two (2) years, and the candidate with the least amount of votes shall serve as Director for one (1) year. Thereafter, the members shall elect the appropriate number of Directors each year to maintain a staggered Board, with all Directors serving for a term of two (2) years. Each Director's respective term shall end upon the election of new Directors at the Annual Members Meeting.
- 4.3 <u>Removal</u>. In the event of death or resignation of a Director elected by the members, the remaining Directors may fill such vacancy. Directors may be removed with or without cause by the vote or agreement in writing of members holding a majority of the Voting Interests.
- 4.4 <u>Compensation</u>. No Director shall receive compensation for any service rendered as a Director to the Association; provided, however, any Director may be reimbursed for actual expenses incurred as a Director.
- 4.5 <u>Action Taken Without a Meeting</u>. Except to the extent prohibited by law, the Board shall have the right to take any action without a meeting by obtaining the written approval of the required number of Directors. Any action so approved shall have the same effect as though taken at a meeting of Directors.

- 4.6 <u>Appointment and Election of Directors</u>. The members shall elect all Directors of the Association at or in conjunction with the Annual Members Meeting.
- Nomination. Prior to each election at which Owners are entitled to elect any 4.7 of the Directors, the Board shall prescribe (and communicate to the members) the opening date and the closing date of a reasonable filing period ("Candidate Filing **Period**") in which every eligible person who has an interest in serving as a Director may file as a candidate for such Director position. The Board may also appoint a Nominating Committee to make nominations for election of directors to the Board. A Nominating Committee, if appointed, shall consist of a Chairman, who shall be a member of the Board of Directors, and two (2) or more members of the Association. Any Nominating Committee shall serve for a term of one (1) year or until its successors are appointed. In preparation for each election, the Nominating Committee, if appointed, shall meet and make as many nominations for election to the Board, as it shall in its discretion determine, but in no event less than the number of Directors' positions to be filled at such election. Any Member may nominate himself or herself as a candidate by notice to the Nominating Committee (or to the Secretary if there is no Nominating Committee) within the Candidate Filing Period.
- 4.8 <u>Election</u>. Election to the Board shall be by secret written ballot, unless unanimously waived by all members present. Each member may cast as many votes as the member has under the provisions of the Declaration, for each vacancy on which such member is entitled to vote. If the number of candidates nominated is equal to or less than the number of positions to be filled, then those candidates shall be deemed elected without the necessity of a vote. If the number of candidates nominated exceeds the number of positions to be filled, an election shall be held, and the person receiving the largest number of votes cast by the members (for each vacancy on which such members are entitled to vote) is elected. Cumulative voting is not permitted. So long as required by Section 720.306(9), Florida Statutes, any election dispute between a member and the Association shall be resolved by mandatory binding arbitration with the Division of Florida Condominiums, Timeshares, and Mobile Homes in the Department of Business and Professional Regulation. Any challenge to the election process must be commenced within sixty (60) days after the election results are announced.

# 5. <u>Meeting of Directors</u>.

- 5.1 <u>Regular Meetings.</u> Regular meetings of the Board shall be held on a schedule adopted by the Board from time to time. Meetings shall be held at such place and hour as may be fixed, from time to time, by resolution of the Board.
- 5.2 <u>Special Meetings</u>. Special meetings of the Board shall be held when called by the President, or by any two (2) Directors. Each Director shall be given not less than two (2) days' notice except in the event of an emergency. Notice may be waived. Attendance shall be a waiver of notice. Telephone conference meetings are permitted.

- 5.3 Emergencies. In the event of an emergency involving immediate danger of injury or death to any person or damage to property, if a meeting of the Board cannot be immediately convened to determine a course of action, the President or, in his absence, any other officer or director, shall be authorized to take such action on behalf of the Association as shall be reasonably required to appropriately respond to the emergency situation, including the expenditure of the Association funds in the minimum amount as may be reasonably required under the circumstances. The authority of officers to act in accordance herewith shall remain In effect until the first to occur of the resolution of the emergency or a meeting of the Board convened to act in response thereto.
- 5.4 Quorum. A majority of the number of Directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the Directors present at a duly held meeting, at which a quorum is present, or in writing in lieu thereof, shall be an action of the Board. Directors may attend meetings via telephone, real-time videoconferencing, or similar real-time electronic or video communication. A Director's participation in a meeting via telephone, real-time videoconferencing, or similar real-time electronic or video communication counts toward a quorum, and such Director may vote as if physically present. A speaker must be used so that the conversation of Directors not physically present may be heard by the Board, as well as by any members present at the meeting. Members may not attend Board meetings via telephone, real-time videoconferencing, or similar real-time electronic or video communication.
- 5.5 <u>Open Meetings</u>. Meetings of the Board, and of any Committee of the Board, shall be open to all members.
- 5.6 <u>Voting</u>. Board members shall cast votes in the manner provided in the Florida Statutes. In the absence of a statutory provision, the Board shall establish the manner in which votes shall be cast.
- 5.7 <u>Notice of Board Meetings.</u> Notices of meetings of the Board shall be posted in a conspicuous place on the Common Areas at least 48 hours in advance, except in an event of an emergency. Alternatively, notice may be given to members in any other manner provided by Florida Statute, as amended from time to time. By way of example, and not of limitation, notice may be given in any newsletter distributed to the members. Written notice of Board meetings also may be provided when transmitted by any form of Electronic Transmission. For the purposes of giving notice, the area for notices to be posted selected by the Board shall be deemed a conspicuous place. Notwithstanding anything to the contrary herein, notice of any meeting of the Board at which an Assessment will be levied must be provided to all members at least fourteen (14) days before the meeting, which notice shall include a statement that Assessments will be considered at the meeting and the nature of the Assessments.
- 5.8 <u>Electronic or Video Attendance</u>. The Board may, by majority consent, permit any directors to participate in a regular or special meeting by, or conduct the meeting through the use of, any means of communication by which all Directors participating may simultaneously hear each other during the meeting, such as telephone, real-time videoconferencing, or similar real-time electronic or video communication. A

Director participating in a meeting by this means is deemed present in person at the meeting. Notwithstanding any provision herein to the contrary, the meeting must be held at a location that is accessible to a physically handicapped person if requested by a physically handicapped person who has a right to attend the meeting.

# 6. Powers and Duties of the Board.

- 6.1 <u>Powers</u>. The Board shall have, subject to the limitations and reservations set forth in the Declaration and Articles, the powers reasonably necessary to manage, operate, maintain and discharge the duties of the Association, including, but not limited to, the power to cause Association to do the following:
- 6.1.1 <u>General</u>. Exercise all powers, duties and authority vested in or delegated to the Association by law and in these Bylaws, the Articles, and the Declaration, including without limitation, adopt budgets, levy Assessments, enter into contracts with Telecommunications Providers for Telecommunications Services.
- 6.1.2 <u>Rules and Regulations</u>. Adopt, publish, promulgate and enforce rules and regulations governing the use of TOWNHOMES OF WEST LAKE by the members, tenants and their guests and invitees, and to establish penalties and/or fines for the infraction thereof subject only to the requirements of the Florida Statutes, if any.
- 6.1.3 <u>Enforcement</u>. Suspend the right of use of the Common Areas (other than for vehicular and pedestrian ingress and egress and for utilities) of a member during any period in which such member shall be in default in the payment of any Assessment or charge levied, or collected, by the Association.
- 6.1.4 <u>Declare Vacancies</u>. Declare the office of a member of the Board to be vacant in the event such member shall be absent from three (3) consecutive regular Board meetings.
- 6.1.5 <u>Hire Employees</u>. Employ, on behalf of the Association, managers, independent contractors, or such other employees as it deems necessary, to prescribe their duties and delegate to such manager, contractor, etc., any or all of the duties and functions of the Association and/or its officers.
- 6.1.6 <u>Common Areas</u>. Acquire, sell, operate, lease, management and otherwise trade and deal with property, real and personal, including the Common Areas, as provided in the Declaration, and with any other matters involving the Association or its members, on behalf of the Association or the discharge of its duties, as may be necessary or convenient for the operation and management of the Association and in accomplishing the purposes set forth in the Declaration.
- 6.1.7 <u>Granting of Interest</u>. Grant licenses, easements, permits, leases, or privileges to any individual or entity, which affect Common Areas and to alter, add to, relocate or improve the Common Areas as provided in the Declaration.

- 6.1.8 <u>Financial Reports</u>. Prepare all financial reports required by the Florida Statutes.
- 6.2 <u>Vote</u>. The Board shall exercise all powers so granted, except where the Declaration, Articles or these Bylaws specifically require a vote of the members.
- 7. <u>Obligations of the Association</u>. Association, subject to the provisions of the Declaration, Articles, and these Bylaws shall discharge such duties as necessary to operate the Association pursuant to the Declaration, including, but not limited to, the following:
  - 7.1 Official Records. Maintain and make available all Official Records;
- 7.2 <u>Supervision</u>. Supervise all officers, agents and employees of the Association, and to see that their duties are properly performed;
- 7.3 <u>Assessments and Fines</u>. Fix and collect the amount of the Assessments and fines; take all necessary legal action; and pay, or cause to be paid, all obligations of the Association or where the Association has agreed to do so, of the members; and
- 7.4 <u>Enforcement</u>. Enforce the provisions of the Declaration, Articles, these Bylaws, and Rules and Regulations.

## 8. Officers and Their Duties.

- 8.1 <u>Officers</u>. The officers of this Association shall be a President, a Vice President, a Secretary, and a Treasurer.
- 8.2 <u>Election of Officers</u>. After the Turnover, and except as set forth herein, the election of officers shall be by the Board and shall take place at the first meeting of the Board following each Annual Members Meeting.
- 8.3 <u>Term.</u> The officers named in the Articles shall serve until their replacement by the Board. The officers of the Association shall hold office until their successors are appointed or elected unless such officer shall sooner resign, be removed, or otherwise disqualified to serve.
- 8.4 <u>Special Appointment</u>. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board may, from time to time, determine.
- 8.5 <u>Resignation and Removal</u>. Any officer may be removed from office, with or without cause, by the Board. Any officer may resign at any time by giving written notice to the Board. Such resignation shall take effect on the date of receipt of such notice or later specified therein. Acceptance of such resignation shall not be necessary to make it effective.

- 8.6 <u>Vacancies</u>. A vacancy in any office shall be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the replaced officer.
- 8.7 <u>Multiple Offices</u>. The office of President and Vice-President shall not be held by the same person. All other offices may be held by the same person.

# 8.8 Duties. The duties of the officers are as follows:

- 8.8.1 <u>President</u>. The President shall preside at all meetings of the Association and Board, sign all leases, mortgages, deeds and other written instruments and perform such other duties as may be required by the Board. The President shall be a member of the Board.
- 8.8.2 <u>Vice-President</u>. The Vice-President shall act in the place and stead of the President in the event of the absence, inability or refusal to act of the President, and perform such other duties as may be required by the Board.
- 8.8.3 <u>Secretary</u>. The Secretary shall record the votes and keep the Minutes of all meetings and proceedings of the Association and the Board; keep the corporate seal of the Association and affix it on all papers required to be sealed; serve notice of meetings of the Board and of the Association; keep appropriate current records showing the names of the members of the Association together with their addresses; and perform such other duties as required by the Board.
- 8.8.4 <u>Treasurer</u>. The Treasurer shall cause to be received and deposited in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by the Board; sign, or cause to be signed, all checks, and promissory notes of the Association; cause to be kept proper books of account and accounting records required pursuant to the provisions of Section 720.303 of the Florida Statutes cause to be prepared in accordance with generally accepted accounting principles all financial reports required by the Florida Statutes; and perform such other duties as required by the Board.

## 9. Committees.

- 9.1 <u>General</u>. The Board may appoint such committees as deemed appropriate. The Board may fill any vacancies on all committees.
- 9.2 <u>ACC</u>. The Board shall appoint the members of the ACC. As provided under the Declaration, the Association shall have the authority and standing to seek enforcement in courts of competent jurisdiction any decisions of the ACC.
- 10. Records. The official records of the Association shall be available for inspection by any member at the principal office of the Association. Copies may be purchased, by a member, at a reasonable cost. The Association may comply with an

official records request by making the records available to a member electronically via the Internet or by allowing the records to be viewed in electronic format on a computer screen and printed upon request. The Association must allow a member to use a portable device, including a smartphone, tablet, portable scanner, or any other technology capable of scanning or taking photographs, to make an electronic copy of the official records in lieu of the Association providing the member with a copy of such records. The Association may not charge a fee to a member for the use of a portable device.

11. Corporate Seal. Association shall have an impression seal in circular form.

# 12. Amendments.

- 12.1 <u>General Restrictions on Amendments</u>. If the prior written approval of any governmental entity or agency having jurisdiction is required by applicable law or governmental regulation for any amendment to these Bylaws, then the prior written consent of such entity or agency must also be obtained. No amendment shall be effective until it is recorded in the Public Records.
- 12.2 Amendments from and after the Turnover. After the Turnover, but subject to the general restrictions on amendments set forth above, these Bylaws may be amended with the approval of: (i) a majority of the Board, and (ii) fifty-one percent (51%) of the Voting Interests present, in person or by proxy, at a duly called meeting of the members. A quorum for any meeting of the members for adopting amendments after the Turnover shall be established by the presence, in person or by proxy, of the members entitled to cast thirty percent (30%) of the total Voting Interests. Notwithstanding the foregoing, these Bylaws may be amended after the Turnover by a majority of the Board acting alone to change the number of Directors on the Board and their respective terms. Such change shall not require the approval of the members. Any change in the number of Directors shall not take effect until the next Annual Members Meeting.
- 12.3 <u>Compliance with HUD, FHA, VA, FNMA, GNMA</u>. Subject to the general restrictions on amendments set forth above, the Board shall have the right to amend these Bylaws, from time to time, to make such changes, modifications and additions therein and thereto as may be requested or required by HUD, FHA, VA, FNMA, GNMA, SWFWMD or any other governmental agency or body as a condition to, or in connection with such agency's or body's regulatory requirements or agreement to make, purchase, accept, insure, guaranty or otherwise approve loans secured by mortgages on Lots. No approval or joinder of the Owners, or any other party, shall be required or necessary to any such amendments by the Board. Any such amendments by the Board shall require the approval of a majority of the Board.
- 13. <u>Conflict</u>. In the case of any conflict between the Articles and these Bylaws, the Articles shall control. In the case of any conflict between the Declaration and these Bylaws, the Declaration shall control.

14. <u>Fiscal Year</u>. The first fiscal year shall begin on the date of incorporation and end on December 31 of that year. Thereafter, the fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year.

# 15. Miscellaneous.

- 15.1 <u>Florida Statutes</u>. Whenever these Bylaws refers to the Florida Statutes, it shall be deemed to refer to the Florida Statutes as they exist and are effective on the date these Bylaws are recorded in the Public Records except to the extent provided otherwise as to any particular provision of the Florida Statutes.
- 15.2 <u>Severability</u>. Invalidation of any of the provisions of these Bylaws by judgment or court order shall in no way affect any other provision, and the remainder of these Bylaws shall remain in full force and effect.